



SUMMARY OF CUSD BOARD POLICIES

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DISTRICT ORGANIZATION AND GOALS

1101 – Board Bylaws

Official Name; District Creation and District Classification; Authority; Membership; Duties and Limitations of Individual Board Members; Board Duties and Responsibilities; Organizational Meeting of the Board; Offices and Memberships; Duties of Officers, Board Subcommittees, Special Advisory Committees; Board Consultants; Board Meetings

1102 - Policy Development & Dissemination

Process for creating, revising and disseminating Board Policies, Administrative Regulations and Exhibits

1103 - GB Mission, Vision Statement & District Priorities

Defines the District's mission and strategic planning process and includes the Strategic Plan as the exhibit.

1104 - District's Philosophy

The Board's educational philosophy (six pillars of character counts; belief that students should learn about the American cultural diversity and heritage; District's motto "Be the best you can be in mind, body, and spirit")

1105 - Recruitment and Appointment of Superintendent

Procedures for recruiting and employing the Superintendent

1106 - Duties of the Superintendent

The duties assigned to the Superintendent

1107 - Evaluation of Superintendent

Procedures and timeline for the evaluation of the Superintendent by the Board

1108 - Responsibility of the Governing Board

Major responsibilities of Governing Board members

1201 - Organizational Chart

Process for developing organizational charts and the relationships between all District positions and includes organizational charts for the leadership of the District as exhibits

1202 - Chain of Command

Delineates who is in charge in case of absence or disability of Superintendent

1203 - Councils & Committees/Relationships to District Lines of Authority

Relationship between the District and school level councils and committees

1301 - Grade Level Organization Plan

The organizational structure of the schools - 7-2-4 plan

1302 - School Day (Starting and Ending Times)

Bell schedule for District schools

1303 - Charter Schools

Policy on charter schools operating within the District, including guidelines for charter school petitions and procedures for setting up a charter school

STUDENT SERVICES – RIGHTS AND RESPONSIBILITIES

2101 - Student Rights and Responsibilities

Ensures the Board's support of students' rights with responsibilities in compliance with state and federal statutes

2102 - Student Discipline

Rules and procedures regarding the discipline of students attending the schools within Clovis Unified School District while adhering to the California Education Code

2103 - Corporal Punishment

Defines corporal punishment (the willful infliction of, or willfully causing the infliction of, physical pain on a student) and the Board's position that corporal punishment will not be used in the District

2104 - Student Searches

Authorizes the search of students and the personal property of students based on reasonable suspicion

2105 - Dress and Grooming

Outlines proper dress and grooming of District students

2106 - Alcohol, Tobacco & Other Drug Prevention/Intervention

Outlines the District's program related to alcohol, tobacco and other drug prevention and intervention

2107 - Leaving the Campus

Policy for students leaving the campus during the school day

2108 - Nondiscrimination

Policy to ensure that every student shall be free from discrimination at school or school-related activities and the process for filing a complaint

2109 - Identification, Evaluation & Education of Students under Section 504

Process for identifying and evaluating students who are qualified under the meaning of Section 504 of the Americans with Disabilities Act

2110 - Student Discipline - Zero Tolerance

Defines Zero Tolerance policy and reasons for expulsion from the District

2111 - Sexual Harassment (Students)

Policy to ensure that every student shall be free from sexual harassment at school or school-related activities and to outlines the process for filing a complaint

2112 - Recognition of Religious Beliefs & Customs

Defines the District's policy that in order to respect each student's individual right to freedom of religious practice, religious indoctrination is forbidden in the public schools and to define that instruction about religion must not favor, promote, or demean the beliefs or customs of any particular religion or sect and that staff should be highly sensitive to their obligation not to encourage or discourage religious development of any student in whatever tradition the student embraces.

2113 - Children with Disabilities

Policy on locating, identifying, and evaluating all children with disabilities, including children enrolled by their parents in private schools who may be eligible for special education services

2114 – Students and Family Privacy Rights

To ensure the District is committed to protect the privacy of Clovis Unified School District students and their families

2115 – Appointment of Surrogate Parent for Special Education Students

To comply with the recruitment, training and assignment of adults to serve as surrogate parents to represent special education students as necessary in accordance with the federal Individuals with Disabilities Act (IDEA)

2202 - Student Residence

Policy to define “student residence” for purposes of school attendance. Attendance is normally based on the legal residence of the parents. Exceptions are: children in foster homes; adult student or emancipated minor who has established a separate residence; a student whose parents placed the student in a separate home (licensed or relative) other than their own; students residing in a state hospital within the boundaries; children whose parents are employed within the boundaries of CUSD; children living in the District but do not have a fixed, regular or nighttime residence (homeless).

2203 - Entrance Age

To assure compliance with appropriate sections of the California Education Code pertaining to entrance to kindergarten, first grade, and transfer from kindergarten to first grade

2204 - Immunization & Tuberculosis Requirements, Verifications & Exclusions

Identifies the District’s policy on required immunizations or TB testing prior to entry to school (Although TB testing is no longer a legal requirement for entry to school, the District follows the County requirements for testing because of the large number of TB cases in the valley)

2205 - Exemption/Exclusion From Compulsory Education

Identifies the classes of children who are statutorily exempt or excluded from compulsory attendance in the public schools of California and children who may be exempted or excluded from school attendance when such attendance would be inimical to the physical or mental well being of the child or the physical well being of other children

2207 - Student Absences & Make up Opportunities

Defines the Board’s recognition of the importance of daily school attendance, while ensuring students the opportunity to make up work missed due to justifiable absences from school

2208 - Open Enrollment within the District - Annual

Defines the annual open enrollment process for the parent/guardian of each school-age child who resides within the Clovis Unified School to select the school the child shall attend, irrespective of the particular location of the child’s residence within the District, provided that such attendance does not upset the racial and ethnic balance, create a school safety issue, or there is a specific program limitation among the schools of the District

2209 - Intradistrict Transfers During the School Year

Procedures for transferring from one school to another within the District during the school year

2210 - Interdistrict Transfers

Transfer process into the District for students who do not reside in the District subject to space availability

2401 - Use of Medication

Guidelines relative to the administration of medication to students, including self-administration by students

2402 - Communicable Disease Control (Students)

To promote healthful practices and establish legal guidelines to follow for the protection of students and staff from communicable diseases

2403 - Air Quality Precautions

Guidelines for physical education during episodes of bad air as defined by SJVAPC District

2404 - Children's Health Centers

The Board's philosophy relative to expanded health services in the District. Administrative Regulation lists services offered by Children's health centers; i.e. physical exams, immunizations, TB skin tests, treatment of minor illnesses/injuries, etc.

2405 - Tobacco-Free Schools

Policy establishing tobacco free schools (and other District property) required by law if accepting Tobacco-Use Prevention Education (TUPE) funds

2406 - Coordinated School Wellness

Wellness policy mandated for districts participating in the national school breakfast or lunch program and also outlines the responsibilities of the District Coordinated School Wellness Committee

2407 - Health Care and Emergencies

Policy for taking appropriate action during medical emergencies, including policy for handling resuscitation orders and emergency care plans

2503 – Fundraising and Solicitation by Students

Guidelines for fundraising and solicitation by students

2504 - Community Recreation Programs

Definition of community education programs and the process of obtaining approval to operate said program, i.e., cultural, recreational, academic, athletic, co-curricular, and the guidelines for running the program

2505 - Co-Curricular & Extra-Curricular Activities

Parameters for co-curricular (programs that are associated with the curricular in a regular classroom) and extra-curricular (activities that are not part of the regular school curriculum, are not graded, and do not take place during classroom time) programs. Also includes code of conduct for coach/advisor, student, parents and spectators.

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| CURRICULUM INSTRUCTION AND SUPPORT SERVICES |
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3101 - The Educational Mission

Mission statement of the District to graduate well rounded students

3102 - Curriculum & Instruction Management System

Summary of the District's instructional policies

3103 - The Written Curriculum - Grade level Standards & Secondary Course of Study

Definition of the purpose and functions of the written curriculum, i.e., the use of grade level standards

3104 - Curriculum Development

How curriculum is developed, adopted, distributed, modified or eliminated. Directive to review curricular changes with Board every spring

3105 - Instruction: The Taught Curriculum

Instructional practice and strategies for the planned and written curriculum as presented in the Grade Level Standards and secondary Courses of Study

3106 - Staff Development in Support of the Written and Taught Curriculum

Purpose and guidelines for professional development programs that support the delivery of the written curriculum

3107 - Monitoring Curriculum Implementation

Process for monitoring curriculum implementation

3108 - Guidance/Counseling Services

Defines comprehensive counseling program to promote academic achievement and serve the diverse needs of all District students, i.e., meeting with students to discuss academic, social, or personal difficulties, as well as other issues that may impact student learning

3201 - Core Curriculum

How the core curriculum is developed and implemented to align with the California core content standards for K-12, providing a standards-based mastery approach to learning

3202 - Graduation Requirements - Clovis Adult Education

Requirements for earning a high school diploma through the Clovis Adult School

3203 - Homework

Guidelines for the assignment of homework

3204 - Field Trips

Definition of and procedures for properly planned and executed school-sponsored field trips, including participation form for students and volunteers/chaperones and form for releasing student after an event/field trip to parent

3205 - Controversial Issues

Guidelines for the consideration of controversial (*a topic on which opposing points of view have been promulgated by responsible opinion or are likely to arouse both support and opposition in the community*) issues in the instructional program

3206 - Family Life/Sex Education

The Board's philosophy relative to family life/sex education curriculum

3207 - Physical Education Program

To define the District's physical education program for students to provide opportunities in K-12 grades to ensure that students engage in healthful levels of vigorous physical activity that promote and develop the student's physical, mental, emotional and social well being

3209 - Graduation Requirements

Requirements for earning a high school diploma or a Vocational Competency Certificate Program for special education students

3301 - Textbook Adoption

Criteria and procedures for selecting textbooks for use in the District's schools

3302 - Instructional Supplies

Policy to ensure that teachers and students receive adequate supplies and materials

3303 - Library Materials

To ensure that students and teachers are provided access to a wide variety of appropriate print and non-print resources

3304 - Free Materials Distribution in Schools

Procedures for the distribution of free materials in the schools through approval of the Superintendent or designee

3305 - Literature/Supplementary Materials

Criteria to guide educators in the selection and use of literature and supplementary materials

3306 - Reconsideration of Learning Resources

Policies and procedures for parents, community members, or employees who are not directly involved in the selection process to formally challenge learning resources used in the District's educational program on the basis of appropriateness

3401 - Progress Reporting, Promotion and Retention

Student progress reporting, promotion and retention procedures

3402 - Class Rank

Process for calculating class rank to identify Valedictorian or Salutatorian status

3501 - Individualized Instruction

Policy for providing individual instruction, including home hospital instruction, to a student with a temporary disability which makes attendance in the regular day classes or alternative education program impossible or inadvisable

3502 - Alternative Education

Defines the Districts alternative educational program for students to meet CUSD graduation requirements (GWHS, Community Day, Independent Study, Home Hospital)

3503 - Education for Homeless Students

Outlines the District's program for homeless students, including assignment of District Liaison and provision of transportation for said students

3504 - Education for English Learners

To ensure that English learners (EL) are provided with programs to develop fluency in English as prescribed by law

3505 - Summer Sessions

To provide additional academic opportunities in the areas of remediation, enrichment and skill training

3506 - Least Restrictive Environment and Full Continuum of Alternative Placements - Children with Disabilities

Defines the District's policy for providing programs and services for individuals with disabilities at their home school or placing at another school that has the appropriate program

3507 - Independent Educational Evaluations for Special Education Services

Procedures for providing an independent educational evaluation (IEE) when a parent disagrees with the District's evaluation for special education services

3509 - Student Assistance Program

Procedures for providing prevention/intervention services which utilize the resources at a school and within its community to address the needs of students and families in the area of substance abuse as well as emotional-social problems

3510 - Saturday Make Up Classes

Process for providing learning opportunities within the regular school structure during the school year for students who need to make up class work because of absences, whether excused or unexcused, tardies and/or truancy, and to provide low academic performance students the opportunity to receive assistance in a supervised study class

3511 – Nonpublic, Nonsectarian School and Agency Services for Special Education Students

To establish District policy, pursuant to Education Code section 56198.5, permitting the Governing Board to contract with state-certified nonpublic, nonsectarian schools or agencies in order to provide special education services or facilities under the terms and conditions set out in the policy and the accompanying administrative regulation

3512 – Employment of Deaf and Hard of Hearing Interpreters

To specify criteria for the employment of Deaf and Hard of Hearing Interpreters in the District

3601 - Adult Education

To define the adult school program which awards high school diplomas, grants credits towards graduation, and provides certificates to students who complete vocational, technical and other classes or programs

3602 - Community Education Programs

To ensure the use of District facilities for the benefit of the community by providing a broad, comprehensive Community Education Program to meet the educational, health, recreational, cultural and social needs and interests of the citizens of our communities

3603 - Adult Education - Student Discipline

To outline a student discipline policy for adult school students

3701 - Work Experience Education

To define a work experience education program in the District to assist students in acquiring desirable work habits, skills, and attitudes; to provide students with employment opportunities that will enable them to make better career decisions, and/or to develop vocational skills; and to enable the business community and the schools to cooperate in providing quality education to its students

FINANCIAL SERVICES

4101 - Risk Management Program

Requirements and programs which protects District resources and promotes the safety of students, staff and the public including a risk management program which uses effective safety, risk management and loss control practices. In support of this goal, the Board shall put into place policies related to discrimination, harassment, and safety procedures and the Superintendent shall ensure that these policies and related procedures are enforced fairly and consistently

4201 - Accounting and Reporting

Policy appointing the Superintendent, Associate Superintendent-Admin Services, Assistant Superintendent-Business Services and Director of Finance as the responsible persons to sign documents and receive information concerning the financial affairs of the District

4202 - Special Accounts

Defining the financial accounts and responsible positions for overseeing said accounts including Cafeteria Account; Revolving Cash Account; Clearing Accounts for General Fund, SOS, Concession Stand; Self Insurance/Health and Welfare Checking Accounts

4203 - Expense Accounts, Reimbursement & Authorized Expenses

Procedures for reimbursement of authorized expenses for student and staff travel, including credit card use and mileage. Includes monthly mileage reimbursement for certain positions as an exhibit

4204 - District Mobile Device Use

Procedure for mobile device use for designated District positions which includes two plans, Cell and/or Data Service (recommended) or Data Service Only

4301 - Payroll Authorization

Policy that employment or termination of employment be approved by the Board and defining that all employees are paid on the last business day of the month

4302 - Payroll Deductions/Tax Sheltered Annuities

To establish an authorization for payroll deductions and employee participation in tax sheltered annuity/403(b) plans

4401 - Plant Operations, Information Technology Services & Campus Catering

Staffing ratio policy for plant operations (based on square footage and acreage), technology services (based on computers) and campus catering (number of meals served)

4402 - Student/Teacher Ratio

Guidelines for class size and staffing

4601 - Sale of District Developed Materials and Programs

Procedures for selling District developed materials and programs, such as lesson plans

4602 - Gifts and Donations

Procedure for accepting gifts from the public valued less than \$2500. All gifts valued over \$2500 must have Board approval.

4603 - Sale of Surplus Property

Process of disposing of surplus property of the District – including that property must be offered to sites and departments prior to disposing to outside agencies

4604 - Fees, Fines and Charges

Policy regarding the payment of damages to District property, as well as fines for property not returned and the withholdings of grades and diplomas until such fees and fines are paid. Includes nonpayment of food

4605 - Conflict of Interest Code

Ensures that Board Members and certain employees that are designated employees according to law must complete Conflict of Interest Code statements

4801 - Change Orders

Procedure for the approval of construction contract change orders. Change orders over \$5,000 must be Board approved.

4802 - Budget and Fiscal Accountability

Outlines the budget adoption process including establishing and maintaining a 6% reserve. Administrative Regulation outlines the submission process for the District's budget.

4803 - Contracts

Approval process for contracts entered into by District. All contracts over \$25,000 must be individually approved or ratified – \$25,000 and under can be ratified on the consent agenda.

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| FACILITY SERVICES |
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5101 - School Facilities

Procedure for developing educational facilities for the District

5102 - Naming of Facilities

Process for selecting names for property owned by the District and dictates that all names must be Board approved

5103 - Selection of Sites

Guidelines for selecting sites and the recommended acreage size

5104 - Student Housing

Criteria for the development of a student housing plan for the District including the student size of elementary (700), intermediate (1300) and high school (2600) and options if size exceeds recommendation

5105 - School Capacity Parameters

To define the planning parameters relative to enrollment capacity for new and existing schools

5106 - Student Accommodation for Siblings (Sibling Rule)

Accommodations for siblings during boundary changes

5201 - Energy and Water Conservation Program

Guidelines for water and energy conservation in the District including the utilization of an Energy Management System Manager to perform routine audits of all facilities

5202 – Maintenance of District Facilities and Grounds

Guidelines for the inspection and maintenance of District facilities and grounds, including damage to District property by others and placing signs on District property

5203 - Traffic and Parking Ordinances
Traffic and parking control on District property

5301 - Use of District Facilities
Guidelines for the use of District facilities by others including fee schedule and prohibited use

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|------------------------|
| HUMAN RESOURCES |
|------------------------|

6101 - Professional Growth Programs
Guidelines for professional growth program for classified staff which was replaced in July 2006 by the Classified Tuition Reimbursement program

6102 - Classified Tuition Reimbursement Program
Tuition reimbursement program for classified employees

6103 - Staff Development
To define the District's staff development program as a necessary, continuous and systematic effort to improve District educational programs by involving all employees in training

6104 - Doctoral Degree Incentive Program
Policy to promote and encourage employees to acquire an advanced Doctoral degree

6201 - Creating, Reclassifying & Eliminating Positions
Process for creating, reclassifying and eliminating District positions

6202 - Employment of Certificated Staff
Employment procedures for certificated staff

6203 - Physical Examinations
To stipulate the District's required physical exams for Operations Unit employees, and required tuberculosis tests for all school employees. All candidates for positions within the District may be required to undergo a physical examination to certify their fitness for service in the position for which they are applying after the offer of employment for the new position has been made.

6204 - Nondiscrimination (Employees)
Policy against discrimination including description of discrimination and process for filing a complaint if necessary

6205 - Equal Opportunity Employment Program
Policy to guarantee all persons equal access to all categories of employment in the District, regardless of race, color, age, physical handicap, ancestry, religion, gender, national origin, marital status, pregnancy, veteran status, sexual orientation, or medical condition

6206 - Employee Assignments, Transfer & Promotion
To grant authority for employee assignments, to specify conditions of assignment, and to require advertisement of promotional opportunities

6208 - Consultants
To establish a procedure for using and contracting with consultants when it is clear they can provide valuable and necessary specialized services not normally required on a continuing basis and which cannot be provided by District personnel because of limitations of time, experience or knowledge

6209 - Peer Assistance and Review Program

Outlines the intent of the District to establish a Peer Assistance and Review (PAR) program to allow exemplary teachers to assist teachers in need of development in subject matter knowledge, teaching strategies, or both

6210 - Staff Teaching Students of Limited-English Proficiency

Procedures for developing and implementing a plan to ensure English learner (EL) students are served by qualified teachers in accordance with law and California Department of Education

6211 - Certificated Employee Evaluation Guidelines

Process for annually evaluating certificated employees, includes links to evaluation forms

6212 - Classified Employee Evaluation Guidelines

Process for annually evaluating classified employees, includes links to evaluation forms

6213 - Identification Badges

Identification badge system to enhance the safety and welfare of students, staff, and campus visitors

6301 - Sexual Harassment (Employees)

Policy against sexual harassment of employees and the process for filing a complaint if necessary

6302 - General Duties of Teachers

Policy outlining the general duties of District teachers

6303 - Staff Conduct - Narcotic & Drug Possession or Use

Policy addressing staff conduct relative to narcotic and drug possession or use

6304 - Health Management

Authorization for the Superintendent to establish a health management program utilizing the resources of the District

6305 - General Policies Relating to Classified Employees

General policy for the employment of classified employees

6306- Disciplinary Actions - Classified Employees

Policy defining disciplinary actions for classified employees including, but not limited to, verbal warning, written warning, reprimand, transfer, suspension, demotion and dismissal

6307 - Grievance Procedures

Grievance procedure for Operations Unit Employees represented by CSEA

6308- Communicable Disease Control (Employees)

Authorization for the Superintendent to develop and implement a communicable disease control regulation and procedure in compliance with California State Legislation

6309 - Drug- and Alcohol-Free Workplace

Policy to maintain a drug- and alcohol-free workplace by prohibiting the unlawful manufacture, distribution, dispensing, possession, sale or use, or be under the influence of any alcoholic beverage, drug or controlled substance, defined in the Controlled Substances Act and Code of Federal Regulations by an employee before, during or after work hours at the employee's workplace or in any other District workplace, and the consequences for violating the policy

6310 - Adoption & Alteration of School Calendar

Procedures for adopting a school calendars every two years to show the beginning and ending dates of school, legal and local holidays, orientation meeting days, number of teaching days, vacation periods, and other pertinent dates

6311 - Participation in Community & Political Activities

Policy of the Board that in accordance with the California Education Code, political activities shall not be conducted on District premises during normal operating hours

6312 - Juvenile Court & Law Enforcement Notifications

To specify the right of the District to notification concerning certain students whenever such student has been found by the court to have used/sold/possessed narcotics, or a controlled substance; or committed certain crimes as defined by law

6314 - Exposure Control Plan for Blood-borne Pathogens

The District's plan to address blood-borne pathogens and other potentially infectious materials in the workplace

6315 - Drug & Alcohol Testing for Employees with Commercial Drivers License

Process for administering drug and alcohol testing for employees who must hold and use a commercial driver's license during the course of employment in the District

6316 - Pepper Spray - Authorized Employees

Authorization for specified employees to receive training and possess pepper spray during performance of their assigned District duties

6317 - Public Notice & Presentation of Negotiation Proposals

Process for noticing and presenting negotiation proposals

6319 – Reasonable Accommodation

Policy to meet the requirements of applicable law ensuring the District does not discriminate against job applicants and employees on the basis of disability. The Administrative Regulation addresses the internal procedures.

6401 - Rules Governing Payment of Certificated Salaries

Rules governing payment of certificated salaries for certificated personnel other than full-time Administrators

6402 - Certificated Management Pay & Ratio Factors

Rules governing payment of salaries for employees in certificated management positions

6403 - Summer School, Miscellaneous and Co-Curricular Salary Schedules

Rules governing payment of salaries for employees in miscellaneous certificated and classified positions, including Summer School, Miscellaneous and Co-Curricular Salary Schedules for certificated and classified employees

6404 - Certificated Adult School Staff Salaries

Salary schedules for certificated adult school employees

6405 - Classified Contracts and Compensation

Guidelines for compensating classified employees, including step increases, promotion, working out of class, etc.

6407 - Substitute Teachers

Guidelines for hiring substitute teachers

6501 - Retirement

Retirement provisions for employees including early retirement, reduced work load employment

6502 - Worker's Compensation

Policy ensuring compliance with the California State Workers' Compensation regulations and compliance with coordinated program between Workers' Compensation and accumulated sick days

6503 - Staff Health & Welfare Program

Defines the District's health and welfare benefits plan for eligible employees, Board members and retirees

6504 - Certificated & Classified Leaves of Absence

Defines employee paid and unpaid leaves of absence in accordance with law, Board Policy and collective bargaining agreements

6505 - Vacation Allowance - Classified & Classified Management Employees

Delineates vacation allowance for classified and classified management employees

6506 - Paid Holidays - Classified Employees

Defines paid holidays for employees in classified service as defined in the Education Code, provided they are in a paid status during any portion of the workweek immediately preceding or succeeding the holiday

6601 - Resignations

Process for accepting employee resignations

6602 - Termination of Classified Employees

Procedures for legal termination of classified employment

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| ACCOUNTABILITY, PLANNING AND RESEARCH |
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7101 - Student Records

Procedures to assure compliance with law regarding Student Records Access and Privacy of Parents and Students, which includes the rights of parents

7201 - Use of Copyrighted Materials

Procedures for employees to adhere to the provisions of the copyright laws

7202 - Public Records

Definition of records included/excluded as "public records," and is consistent with public records provisions of the Government Code

7203 - Employee Use of Technology

Defines the rights and responsibilities for employees under the District's Employee Use of Technology and Administrative Regulation No. 7203 provided to all employees at the beginning of each school year

7204 - Software Support Services

Defines technology support levels as they relate to the need of providing repeated software support by District Information Technology Support Specialists

7205 - Student Use of Technology

Defines the rights and responsibilities for students under the District's Student Use of Technology including an annual written notice to the parents/guardians of students about the District Internet system, the policies governing its use, and the limitation of liability of the District. Parents/guardians and students must sign a users agreement acknowledging they have been provided a copy and have read and understand the policy, regulations and guidelines regarding the use of District's technological resources.

7301 - School Accountability Report Card

To comply with the law that the governing board of each school district maintaining and elementary or secondary school shall develop and cause to be implemented for each school in the school district a School Accountability Report Card

7302 - District Accountability

To establish an accountability system that focuses resources for, energy on, and commitment to achievement, quality and sustained improvement at all levels of District

7401 - Professional Visitors and Observers/Surveys & Questions

Rules and regulations related to the collection and release of information concerning the District and the students thereof by outside agencies and individuals

7501 - Testing Program

Guidelines for the use and review of tests by the District and instructions that a list of the tests to be administered to students and the corresponding assessment calendar will be presented to the Board annually; and the results of each school-wide, program-wide and District-wide test shall be made part of the public record

7502 - Local Educational Agency Plan

Procedures for developing, reviewing, updating, and approving annually, a Local Educational Agency Plan (LEAP) as required by the No Child Left Behind Act. The LEAP shall be approved by the State educational agency and shall be coordinated with other programs under NCLB, the Individuals with Disabilities Act, the Carl D. Perkins Vocational and Technical Education Act of 1998, and the McKinney-Vento Homeless Assistance Act and other Acts as appropriate.

7503 - School Site Councils

To establish procedures for School Site Councils to involve the community in a partnership empowered to design, implement, monitor and evaluate plans which respond to their school's unique needs and which also coincide with Board policy and District goals

7504 - Single Plan for Student Achievement

Procedures for the development, implementation and evaluation of the Single Plan for Student Achievement (Site Plan)

7506 - Title I Program

To define the District's Title I Program according to law to provide supplementary services that reinforce the core curriculum and assist students in attaining proficiency on appropriate grade and/or course level state academic standards and assessments

GENERAL SERVICES

8101 - Purchasing

Policies and procedures for the procurement of goods and services at the highest quality at the best price

8201 - Security (Key Control)

Procedures for security of District keys including a fee schedule for the replacement of lost keys

8202 - Civil Defense, Disaster & School Security

Plans, rules and regulations necessary for a safe school environment including disaster preparedness (ReACT)

8203 - Closed-Circuit Television (CCTV) Camera Security Systems

Procedure for protecting District property and assets from theft and vandalism by implementing CCTV camera security systems at school and administrative sites throughout the District as such need may arise

8204 - Safety

To create a workplace free of employee accidents and injuries, the Superintendent will plan and implement a District injury and illness prevention program in compliance with the California Labor Code and General Industry Safety Order

8205 - Notification of Registered Sex Offenders (Megan's Law)

To provide a notification plan to be used as necessary when information is received from law enforcement regarding registered sex offenders who pose a risk to children or other persons within the District

8301 - Student Transportation Management

Procedures for establishing a transportation program with effective rules and regulations for eligible students

8302 – Transportation of Students by Private Vehicle

To establish guidelines for drivers of private vehicles when transporting students, includes forms to be used during this process

8401 - Food Service Program

Defines the comprehensive food service program for District students in compliance with USDA regulations

8402 - Other Food Sales

Guidelines for competitive food sales on school premises by student or adult entities or organizations provided that these sales are in compliance with state and federal nutrition regulations and ensure optimum student participation in the school Child Nutrition Program

8501 - Powered Industrial Trucks (PITs)

Procedures for operation of powered industrial trucks (PITs) that are used daily in the operations of the school district and to ensure that only trained, authorized employees shall be permitted to operate a PIT (golf cart)

SCHOOL COMMUNITY RELATIONS

9101 - News Media Relations

Guidelines for working with the media

9202 - School Visitors

Procedures for school visitors and to prevent the intrusion of disruptive persons into the schools

9203 - Parent Involvement Regarding Categorical Programs

To assure the right and responsibility of parents to participate in the educational programs for their children served by projects supported with categorical funds

9204 - Public Attendance at District Events

Policy to maintain order and preserve District facilities during athletic and other public events held by the District

9205 - Relations with Special Interest Groups

To establish procedures to deal with solicitations on school premises, fund raising projects and community activities involving students

9206 - Relations (Community, Industry & Institutions)

To ensure appropriate and equitable relations with community, industry, and business by encouraging program development and communication mutually beneficial between the schools of the District and community

9207 - Formal Complaints Regarding District Personnel and Practices

Process for the prompt and equitable resolution of complaints regarding District personnel and practices, including form and instructions for filing a complaint if necessary

9208 - Uniform Complaint Procedures Regarding Programs/Discrimination

Uniform complaint procedures for certain state and federal programs and unlawful discrimination, including form and instructions for filing a complaint if necessary

9209 - Parent Involvement

To ensure that parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership and to help their children succeed in school

9210 - Civility Policy

To promote and maintain mutual respect, civility and orderly conduct among District employees, parents and public

9211 - Uniform Complaint Procedures Regarding Areas Included in the Williams Settlement

Procedure to identify and resolve certain deficiencies related to instructional materials, conditions of facilities that pose an emergency or urgent threat to health and safety, teacher vacancies/misassignments, and the provision of instruction to students completing 12th grade who have not passed the CAHSEE, including form for filing a complaint

9212- Volunteer Assistance

To encourage community members to enrich the educational experience of students while strengthening the schools' relationships with the community, includes form for volunteers to complete

9213 - School-Connected Organizations

Guidelines for organizing school-connected organizations, including parent-teacher organizations, and/or booster clubs

9301 - Law Enforcement Personnel on Campus

Procedure for District peace officers to contact students on the school campus

9401 - Elections Office Relations

Relationship of the District with the Elections Office, including using sites as polling places
