

Clovis Unified School District Employees as Disaster Service Workers

Did you know that California public school district employees are, by law, Disaster Service Workers? The roles and responsibilities for Disaster Service Workers are authorized by the California Emergency Services Act and are defined in the California Code. {California Government Code 3100-3102; Labor Code 3211.92(b)}

What does that mean?

If a "Local Emergency" is declared during normal work hours, employees will be expected to remain at work to respond to the emergency needs of our community. If a "Local Emergency" is declared outside of normal work hours, employees may be called back to work. **It also means...** In order for us, as public employees to be effective Disaster Service Workers, it is important to be assured that our family members are safe and secure. The best way to have this assurance is to be prepared for a possible emergency by having personal/family emergency plans. It is vital that every employee take the necessary steps to prepare themselves and their families in the event of a local emergency.

How will I know when a disaster has been declared?

The declaration will be announced on the Emergency Alert System (EAS) on radio and television. If the emergency is declared while you are at work, your supervisor will inform you. If you are at home and **do not** have a pre-assigned emergency duty with Clovis Unified's emergency response team, listen to the television or radio for EAS announcements for further instructions. If you have a pre-assigned emergency duty at your Site Operations Center (SOC) or the Emergency Operations Center (EOC) report for work automatically. Do not wait for contact from your agency. *First take actions to protect you and your family and then report for your assigned duty.*

What are some assignments I might be given during an emergency?

In all probability, you may be assigned a task that you do not generally perform in a normal day's work. For example, you may have more contact with the public as you provide childcare at a clinic or help register people at a service location. If you are fluent in another language, you may be asked to translate for non-English speaking individuals. Other typical tasks may involve logistical support. You may be asked to be a messenger at a designated site, or serve food to emergency staff, or answer phones. Of course, medical staff, including physicians and nurses will likely perform medical functions such as administering vaccinations and/or triage.

More information about Disaster Service Worker expectations is available on-line at www.cusd.com/riskmanagement/.

