

Annual OPEN ENROLLMENT

APRIL 8, 2024 THROUGH MAY 17, 2024



Welcome to CUSD Open Enrollment!

ANY CHANGES MADE DURING THIS OPEN ENROLLMENT PERIOD WILL BE EFFECTIVE 9/1/2024 FOR HEALTH AND 1/1/2025 FOR DENTAL AND VISION.

This portal will allow you to:

- Review your existing benefit coverage
- Make changes to your benefits plans
- Add / Remove Dependents
- Upload dependent verification documents
- Obtain an enrollment summary confirmation

** All Voluntary Benefit plan changes and/or enrollments must be done through the American Fidelity enrollment site directly. Click [Here](#) to access their enrollment site. If you would like to schedule an appointment with an American Fidelity representative, Click [Here](#).*

Big Changes!

Starting this year, Clovis Unified employees who are required to participate in Annual Open Enrollment will see some exciting changes! The Benefits Department will be launching a new internal Open Enrollment system for all CUSD benefit coverage options. We will still continue our partnership with American Fidelity for all *voluntary benefits*. All voluntary benefit selections will need to be done through American Fidelity's enrollment site directly.

How to Complete Enrollment

Complete Enrollment in the CUSD System

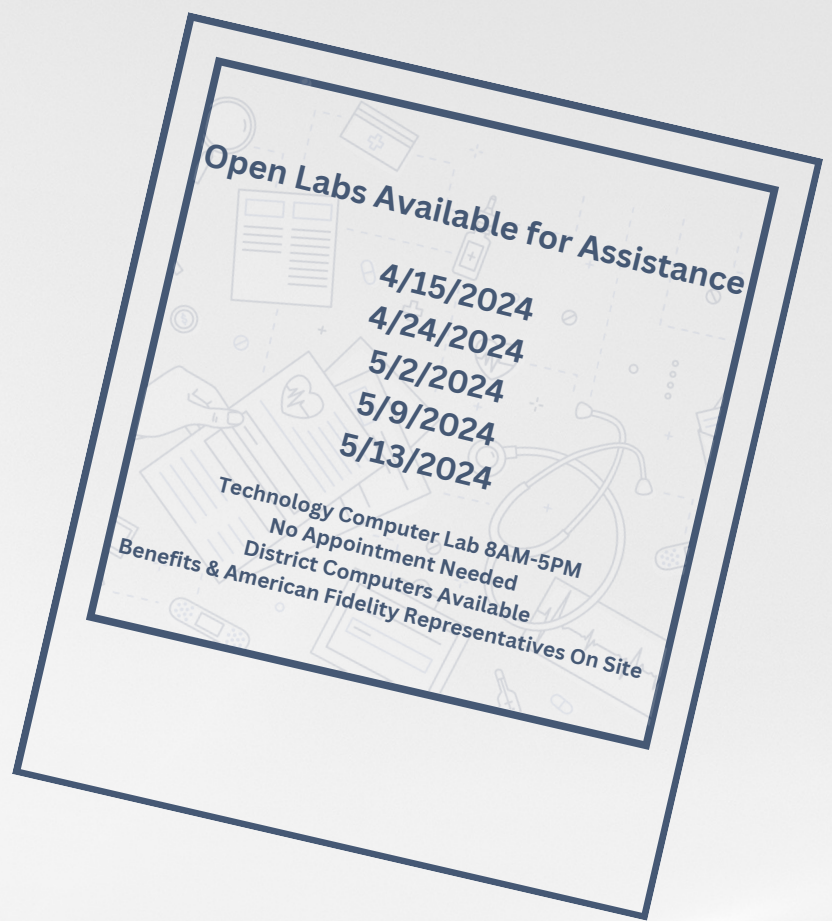
Upload Dependent Verification Document for Covered Spouse

Review Enrollment Summary Confirmation

Self-Enroll or Schedule Appointment if enrolling/changing Voluntary Benefit Plan Options with American Fidelity (not required)

What's changing?

- Must be done on a District computer
- Automatic login based on CUSD user credentials
- *Voluntary Benefit* changes /enrollments must be done separately through AF Enroll
- CUSD Benefit options will no longer be reflected in American Fidelity's Enrollment System
- The new system has enhanced encryption features allowing users to securely upload dependent verification documents
- American Fidelity representatives *will not* be verifying tax documents on behalf of the Benefits Department (DVR is now built into the new system)



What's not changing?

- All benefit eligible employees *including those who are waiving benefits* are required to complete enrollment by the deadline. If enrollment is not complete by May 17, 2024, coverage will be terminated the following plan year.
- Dependent Verification Review (DVR) will be required for all spouses and any new dependent children who are not already existing on The Plan.
- Those unable to provide proof of eligibility due to not filing 2023 taxes by May 17, 2024 will be provided the opportunity to Appeal (extend) the deadline for the DVR
- In-person option to verify documents will still be provided
- American Fidelity will continue to be available by appointment for those who would like to meet with a representative

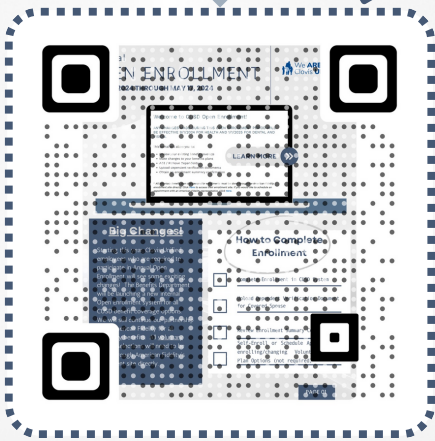
Employees that complete their CUSD Open Enrollment AND Dependent Verification Review will be entered into a raffle with the chance to win 1 of 10 \$100 Amazon gift cards!

Click here for qualifying terms & deadlines!



Dependent Verification Review

CLICK HERE 



Page 1 of your 2023 IRS 1040 form (confidential information can and should be redacted)

If married within the last 12 months, an original Marriage Certificate with the official state seal is acceptable

For new children dependents added during Open Enrollment, an original birth certificate or signed court order is required

The new CUSD Open Enrollment system allows employees to securely upload their DVR documents directly into the encrypted system

Voluntary Benefits



American Fidelity Schedule Flyer



American Fidelity Login Instructions



American Fidelity Enrollment Flyer

All American Fidelity Voluntary Benefit enrollments or changes must be done directly through the American Fidelity Enrollment site.

If you would like to schedule an appointment to meet with an American Fidelity Representative during Open Enrollment, [click here](#).

