

CLOVIS UNIFIED SCHOOL DISTRICT

NOTICE TO BIDDERS

The Board of Trustees of the Clovis Unified School District of Fresno County, California invites and will receive sealed proposals for **BID NO. 2836** for the award of **Office Supplies for Central Warehouse** on or before **2:00 PM**, on **January 15, 2021** in the Purchasing Department of Clovis Unified School District, 1450 Herndon Avenue, Clovis, California 93611. Due to current Fresno County health regulations, this will not be a public bid opening.

Bids must be accompanied by a bidder's bond, cashier's check or certified check for TEN PERCENT (10%) of the amount of the bid. The bidders bond or certified check shall be made payable to the Clovis Unified School District and shall be given as a guarantee that the bidder will enter into a contract if awarded the work, and will be declared forfeited, paid to, or retained by the District as liquidated damages if the bidder refuses or neglects to enter into a contract on the terms of the accepted proposal within fourteen (14) calendar days after bidders notification of District's acceptance of the proposal. Bidders may not withdraw bids for a period of forty-five (45) days after the date set for opening of bids.

Bids shall be made on forms prepared by the Clovis Unified School District. Bid forms, specifications and further information may be obtained from Sara Malone, Lead Buyer, in the Purchasing Department, phone (559) 327-9485.

The District reserves the right to accept or reject any or all proposals, or any combination of proposals, and to waive any irregularities or informalities which may be legally waived.

Published: Dates: (1) 12/18/2020 (2) 12/25/2020

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Michael Johnston
Associate Superintendent of Administrative Services