

CLOVIS UNIFIED SCHOOL DISTRICT

#806 SALE OF DISCARDED TEXTBOOKS

INSTRUCTIONS

Proposal:

No proposals shall receive consideration by the Clovis Unified School District "District" unless made in accordance with the following instructions:

1. Deadline for Receipt of Proposals. Submit your proposal to the Purchasing Department, 1450 Herndon Avenue, Clovis, California 93611, on or before 11:00 a.m. on Monday, April 12, 2021. The District suggests that proposals be hand delivered in order to insure their timely receipt. Contact Tracy Ogle, CUSD- Purchasing Department, 559-327-9482, with any questions.
2. Proposal Forms. Proposals must be made on a form obtained from the District. All items on the form should be filled out. Numbers should be stated in figures, and the signatures of all individuals must be in longhand. The completed form should be without interlineations, alterations, or erasures. **Proposals are for ALL discarded textbooks.** It is the responsibility of the bidder to haul off and dispose of any unwanted titles at their expense.
3. Award. The District reserves the right to reject any and all proposals. The district will award to the highest responsible bidder.
4. Quantities. The quantities shown are approximate. The District does not guarantee quantities.
5. Materials Inspection. All materials may be inspected prior to submitting a proposal. Materials may be inspected **Monday thru Friday between 9:00 a.m. and 2:00 p.m.** Inspection will be available at the District's Central Warehouse, 1690 David E. Cook Way, Clovis, CA 93611.
6. Indemnity. The bidder must hold harmless and fully indemnify the District, its Board of Trustees, officers, employees and agents from all damages or claims for damages, costs or expenses that may at any time arise out of the bidder's performance of, or failure to perform acts, required by the contract documents.
7. Governing Law and Venue. In the event of litigation, the bid documents, specifications and related matter shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in Fresno County.
8. Pick up Deadline. All materials sought by this bid proposal must be picked up from Clovis Unified School District, Central Warehouse no later than **April 26, 2021.** Any materials not picked up by **April 26, 2021** may be considered abandoned and disposed of at no cost to the District and without recourse by the bidder.
9. Pick up and Movement Costs. All costs for pickup, transporting, or otherwise removing the materials from District property shall be borne by the bidder.

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#806 SALE OF DISCARDED TEXTBOOKS PROPOSAL FORM

Discarded Textbooks per attached list:

_____ Dollars and _____/100
Write in amount

\$ _____

SUBMITTED:

COMPANY

ADDRESS

CITY/STATE/ZIP

PHONE

FAX

EMAIL

PRINT NAME

SIGNATURE

DATE