BID PACKAGE FOR BID NUMBER 2908

Computer Equipment and Supplies

Eimear O'Brien, Ed.D. District Superintendent

Clovis Unified School District 1450 Herndon Avenue Clovis, California 93611-0567 (559) 327-9479

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NOTICE TO BIDDERS

The Board of Trustees of the Clovis Unified School District of Fresno County, California invites and will receive sealed proposals for **BID NO. 2908** for the award of **Computer Equipment and Supplies** on or before **2:00 PM**, on **September 13**, **2022** in the Purchasing Department of Clovis Unified School District, 1450 Herndon Avenue, Clovis, California 93611-0599 after which time and place the bids will be opened and read in public.

The Owner will require the successful Bidder to achieve the minimum goal of 3% DVBE (Disabled Veterans Business Enterprise) established in the Bidding Documents or to provide acceptable evidence of good faith efforts to do so.

Bids must be accompanied by a bidder's bond, cashier's check or certified check for TEN THOUSAND DOLLARS (\$10,000). The bidders bond or certified check shall be made payable to the Clovis Unified School District and shall be given as a guarantee that the bidder will enter into a contract if awarded the work, and will be declared forfeited, paid to, or retained by the District as liquidated damages if the bidder refuses or neglects to enter into a contract on the terms of the accepted proposal within fourteen (14) calendar days after bidders notification of District's acceptance of the proposal. Bidders may not withdraw bids for a period of forty-five (45) days after the date set for opening of bids.

Bids shall be made on forms prepared by the Clovis Unified School District. Bid forms, specifications and further information may be obtained from Leeann Errotabere, Director of Purchasing, in the Purchasing Department, phone (559) 327-9479.

The District reserves the right to accept or reject any or all proposals, or any combination of proposals and to waive any irregularities or informalities which may be legally waived.

Published: August 19, 2022 August 26, 2012

CLOVIS UNIFIED SCHOOL DISTRICT Michael Johnston Associate Superintendent of Administrative Services

INSTRUCTIONS TO BIDDERS

Specifications and/or Drawings are available at:

CLOVIS UNIFIED SCHOOL DISTRICT Purchasing Department 1450 E. Herndon Avenue Clovis, California 93611 ATTN: Leeann Errotabere Phone (559) 327-9479

Bid Proposal:

No bid proposals shall receive consideration by the Clovis Unified School District for Bid No. 2908 unless made in accordance with the following instructions:

1. <u>Deadline For Receipt of Proposals.</u> Bid proposals must be sealed and filed with the Purchasing Department located at 1450 Herndon Avenue, Clovis, California 93611-0599, <u>on or before</u> 2:00 PM on September 13, 2022. All bids must be received on or prior to that date and time, after which bids will be opened and read in public. The District suggests that bids be hand delivered in order to insure their timely receipt.

2. <u>Requests for Information</u>. Any questions relative to the bid should be directed to the District Superintendent or designee at the address specified for receipt of bid proposals.

3. <u>Bid Proposal Forms.</u> Bid proposals must be made on a form obtained from the District. All items on the form should be filled out. Numbers should be stated in figures, and the signatures of all individuals must be in longhand. The completed form should be without interlineations, alterations, or erasures.

4. <u>Noncollusion Affidavit</u>. Each bidder must return a fully executed noncollusion affidavit, as required by Public Contract Code section 7106, with the completed bid proposal. The noncollusion affidavit is included in this bidding package.

5. <u>Clarification's</u>. Questions regarding documents, discrepancies, omissions or doubt as to meanings will be clarified by the District Superintendent or designee.

6. <u>Execution of Forms.</u> Each bid must give the full business address of the bidder and must be signed by the bidder with his or her usual signature. Bids by partnerships must furnish the full names of all partners and must be signed in the partnership name by a general partner with authority to bind the partnership in such matters. Bids by corporations must be signed with the legal name of the corporation,

followed by the signature and designation of the president, secretary, or other person authorized to bind the corporation in this matter. The name of each person signing shall also be typed or printed below the signature. When requested by the District, satisfactory evidence of the authority of the officer signing on behalf of the corporation shall be furnished. A bidder's failure to properly sign required forms may result in rejection of the bid.

7. <u>Bid Security.</u> Bid Proposals must be accompanied with a certified cashier's check or bidder's bond for an amount of TEN THOUSAND DOLLARS (\$10,000). The cashiers check or bid bond shall be made payable to the order of the Clovis Unified School District. If the bid bond accompanies the proposal, the bond shall be secured by a surety company satisfactory to the District. Failure to provide bid security in the proper amount may result in rejection of the bid. Bid security only needs to be provided one time, even if bidding on more than one package.

8. <u>Withdrawal of Bid Proposals</u>. Bid proposals may be withdrawn by the bidders prior to the time fixed for the opening of bids, but may not be withdrawn for a period of Forty Five (45) days after the opening of bids. A successful bidder shall not be relieved of the bid submitted without the District's consent or bidder's recourse to Public Contract Code Section 5100 et. seq.

9. Addenda or Bulletins. Any addenda or bulletins issued during the time of bidding shall form a part of the drawings and specifications issued to bidders for the preparation of their proposals and shall constitute a part of the contract documents.

10. <u>Award of Contract</u>. The District reserves the right to reject any and all bid proposals, to contract work with whomever and in whatever manner the District decides, to abandon the work entirely and to waive any informality or non-substantive irregularity as the interest of the District may require. The District reserves the right to award this bid by Package A, and/or Package B, or by Package C, which ever is in the best interest of the District.

11. <u>Rejection of Bids</u>. The District reserves the right to accept or reject any and all bids, or any portion or combination thereof, or award on the basis of the total bid.

12. <u>Execution of Contract.</u> The successful bidder shall, within fourteen (14) calendar days of notice of award of the contract, sign and deliver to the District the executed contract. In the event the bidder to whom an award is made fails or refuses to execute the contract within fourteen (14) calendar days from the date of receiving notification that the contract has been awarded to the bidder, the District may declare the bidder's bid deposit or bond forfeited as

damages caused by the failure of the bidder to enter into the contract, and may award the work to the next lowest responsible bidder, or may reject all bids and call for new bids.

13. Drawings and Specifications. Each bidder shall be required to return to the District all drawings and specifications in an unmutilated condition and without any marks or annotations. All drawings, specifications and other documents used or prepared during the project shall be the exclusive property of the District.

14. Evidence of Responsibility. Upon the request of the District, a bidder shall submit promptly to the District satisfactory evidence showing the bidder's financial resources, the bidder's experience in the type of work being required by the District, the bidder's organization available for the performance of the contract and any other required evidence of the bidder's qualifications to perform the proposed contract. The District may consider such evidence before making its decision awarding the proposed contract. Failure to submit evidence of a bidder's responsibility to perform the proposed contract may result in rejection of the bid.

15. <u>Taxes</u>. Taxes shall NOT be included in the unit prices of the materials, but may be provided as part of the Cost Analysis. The District will pay only the State sales and use taxes. Federal excise taxes are not applicable to school districts.

16. <u>Bid Exception.</u> All exceptions which are taken in response to this bid must be stated clearly. The taking of bid exceptions or providing false, incomplete or unresponsive statements may result in the disqualification of the bid. Allowance of exceptions will be determined by the Board of Trustees, whose decisions shall be final. Any bid exceptions or additional conditions requested after bid closure, which are not detailed within the bid response, may result in disqualification of the bid. No oral or telephonic modification of any bid submitted will be considered and a telegraphic modification may be considered only if the postmark evidences that a confirmation of the telegram duly signed by the bidder was placed in the mail prior to the opening of the bids.

17. <u>Discounts.</u> Any discount which the bidder desires to provide the District must be stated clearly on the bid form itself so that the District can calculate properly the net cost of the bid proposal. Offers of discounts or additional services not delineated on the bid form will not be considered by the District in the determination of the lowest responsible bidder.

18. <u>Prices</u>. Bidders must quote prices F.O.B. Clovis Unified School District unless otherwise noted. Prices should be stated in the units specified and bidders should quote each item separately.

19. <u>Quantities</u>. The quantities shown are approximate. The District reserves the right to increase or decrease quantities as desired.

20. <u>Samples</u>. On request, samples of the products being bid shall be furnished to the District at no charge.

21. <u>Special Brand Names</u>. In describing any item, the identification of a particular manufacturer or special brand does not restrict bidding to that manufacturer or special brand, but is intended only to indicate the quality and type of item desired. Bidders may furnish any material, product, thing or service of comparable quality or utility. IF A BIDDER IS REQUESTING SUBSTITUTION OF AN EQUAL ITEM, THE BIDDER MUST CLEARLY INDICATE THE SUBSTITUTION ON THE BID PROPOSAL FORM. THE MAKE AND GRADE OF THE ARTICLE ON WHICH A BID IS SUBMITTED MUST BE STATED IN THE PROPOSAL AND ILLUSTRATIONS, CATALOG AND ALL NECESSARY INFORMATION SUBMITTED SO THAT THE DISTRICT CAN MAKE A COMPLETE EVALUATION OF THE QUALITY AND UTILITY OF THE SUBSTITUTE BRAND BID. The District reserves the right to make all decisions on product and vendor selection in determining whether a substitute brand is of comparable quality or utility to the brand name specified.

22. <u>Container Costs and Delivery</u>. All costs for containers shall be borne by the bidder. All products shall conform to the provisions set forth in the federal, county, state and city laws for their production, handling, processing and labeling. Packages shall be so constructed to insure safe transportation to point of delivery.

23. <u>Bid Negotiations</u>. A bid response to any specific item of this bid with terms such as negotiable, will negotiate or similar, will be considered as non-compliance with that specific term.

24. <u>Indemnity</u>. The bidder must hold harmless and fully indemnify the District, its Board of Trustees, officers, employees and agents from all damages or claims for damages, costs or expenses that may at any time arise out of the bidder's performance of, or failure to perform acts, required by the contract documents, including but not limited to infringement or use of any copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with this bid.

25. In the event of any conflict or ambiguity between these instructions and state or federal law or regulations, the latter shall prevail. Additionally, all equipment to be supplied or services to be performed under the bid proposal shall conform to all applicable requirements of local, State, and Federal law.

26. <u>Substitute Security</u>. In accordance with Section 4590 of the Government Code, the District will permit the substitution of securities for any moneys withheld by the District to insure performance under the contract. At the request and expense of the bidder, securities equivalent to the amount withheld shall be deposited with the District, or with a state or federally chartered bank as an escrow agent, who shall pay such moneys to the bidder upon satisfactory completion of the contract.

Securities eligible for investment under this Section shall include those listed in Government Code Section 16430 or bank and savings and loan certificates of deposit. The bidder shall be the beneficial owner of any securities substituted for moneys withheld and shall receive any interest thereon.

27. If the bidder defaults, the District may procure the articles or services from other sources and may recover the loss occasioned thereby from any unpaid balance due the bidder or by proceeding against a bidder's bond, if any, or by suit against the bidder. The prices paid by the District shall be considered the prevailing market prices at the time such purchase is made.

28. <u>Governing Law and Venue</u>. In the event of litigation, the bid documents, specifications and related matter shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in Fresno County.

29. <u>Delivery Deadline</u>. The equipment/materials sought by this bid proposal must be delivered in satisfactory condition to the location specified by the District in the bid proposal on or before delivery time as indicated by vendor. This time limit is of the essence of the contract. A bidder's failure to provide the equipment/materials to the District by the contract date shall subject the bidder to liquidated damages in the amount of \$200.00 for each and every calendar day by which completion is delayed beyond the contract date.

Submission of a bid proposal constitutes the bidder's promise to pay liquidated damages as set forth above and the bidder's agreement that the actual occurrence of damages and the actual amount of damages which the District would suffer if the requirements were not completed by the contract date is impracticable and extremely difficult to fix. Damages which the District would suffer in the event of delay are dependent on many circumstances and factors but would include the loss of use of the materials, disruption of school activities, cost of administration and supervision, and the loss suffered by the public and the District by reason of delay in completion of the contract. Accordingly, bidder agrees that the amount set forth herein as liquidated damages shall be presumed to be the amount of damages

actually sustained by the bidder's failure to complete the project by the contract date.

If the bidder becomes liable to the District for liquidated damages, the District shall, in addition to all other remedies provided by law, have the right to deduct the amount of liquidated damages owed from the contract sum or to deduct the amount of liquidated damages owed by the bidder from moneys previously retained from the bidder. If the sum deducted by the District is insufficient to discharge the bidder's liability for liquidated damages, the bidder and its sureties shall remain liable to the District until all such liabilities are fully satisfied.

30. <u>Participation</u>. Bidder agrees to extend the terms of the resulting contract to other political subdivisions, municipalities, and tax supported agencies.

Such participating governmental bodies shall make purchases in their own name, make payment directly to the bidder, and be liable directly to the bidder, holding Clovis Unified School District harmless.

The successful bidder will invoice each Agency separately. Invoices must show each Agency's purchase order number and be mailed as directed by each separate Agency.

31. Internet Access. It is the responsibility of all potential bidders who gain access to bid specifications through the internet, to contact the District with the Company Name, Address, Telephone and Fax Number. This will ensure notification of any bid specification changes through addendum.

32. Goals for Participation of Disabled Veteran Business Enterprises. The State Allocation Board has determined that the provisions of the State Contract Act regarding the participation of Disabled Veteran Business Enterprises ("DVBE") (Pub. Contract Code, Section 10115 et. seq.) apply to contracts for local school projects, if those projects are funded either by the Leroy F. Greene State School Building Lease-Purchase Law of 1976 (Ed.Code, section 17700 et. seq.) or the Emergency School Classroom Law of 1979 (Ed. Code, section 17785 et. seq.). The SAB regulations implementing this determination are found at Title 2, sections 1865.12.5 et.seq., and 1862.51.1 et seq.

The DVBE provisions were adopted by the SAB after the DVBE requirements and may not apply to this invitation for bid or request for proposal.

PLEASE NOTE THAT: THIS CONTRACT [X] IS [] IS NOT SUBJECT TO THE DVBE REQUIREMENTS.

CLOVIS UNIFIED SCHOOL DISTRICT BID PROPOSAL FORM

Board of Trustees CLOVIS UNIFIED SCHOOL DISTRICT 1450 Herndon Avenue Clovis, California 93611 RE: **BID NO. 2908**

Package _____

Dear Members of The Board of Trustees:

The undersigned, doing business under the firm name of

, having carefully examined the Notice to Bidders, the Instructions to Bidders, the Contract, the Specifications and all of the contract documents for the proposed COMPUTERS proposes to perform the contract, including all of its component parts, and to furnish all materials and labor called for by them for the entire order, including all taxes as follows:

To Charge a Profit Margin of % above cost on all products ordered.

Delivery will be made within thirty (30) calendar days after receipt of order.

SUBMITTED BY:

COMPANY

ADDRESS

CITY/STATE/ZIP

SIGNATURE

PLEASE TYPE OR PRINT NAME

TITLE

DATE

PHONE

CLOVIS UNIFIED SCHOOL DISTRICT NONCOLLUSION DECLARATION

BID 2908

Computer Equipment and Supplies

State of California)) ss. County Of Fresno) I, ______am

I, _____, being duly sworn, declare that I am ______ of the party making the

foregoing bid that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated this _____day of _____, 20___ at_____ California.

Signature

DECLARATION OF GOOD FAITH EFFORTS TO USE DISABLED VETERAN BUSINESS ENTERPRISES (DVBE)

(Name of Representative) (Title of Representative)

of

(Business Name of Bidder)

The party making the foregoing bid declares that the bidder has made good faith efforts to meet the participation goal of not less than three percent (3%) of the bid amount to include disabled veteran business enterprises ("DVBE") in the work to be performed. (Education Code section 17076.11) Good faith efforts may be met in one of two ways, either: (1) by complying with the safe harbor provisions of Public Contract Code section 10115.2, subdivision (b), or (2) by complying with Public Contract Code section 10115.2, subdivision (a) by making good faith efforts other than by following the safe harbor language in Public Contract Code section 10115.2, subdivision (b). Under Public Contract Code section 10115.2 subdivision (a), the District will exercise its discretion as to whether the good faith effort has been made. The bidders will document the good faith efforts and make those documents available upon request by the District.

I declare under penalty of perjury under the law of the State of California that the DVBE requirement for this bid was met through one of the two foregoing methods and that the foregoing is true and correct.

Executed this ______ day of ______, 20____at____, California.

(Signature of Representative)

NOTE: This declaration does not have to be notarized.

END OF SECTION *TB:lf w/LS 3.02*

BID EXPENDITURES MAY INCLUDE FEDERAL FUNDING SPECIAL INSTRUCTIONS AND INFORMATION

- 1. Project may be funded in part or in total with Federal Funds.
- 2. City of Clovis, City of Fresno and County of Fresno are jurisdiction areas of Clovis USD
- 3. Awarded contractor CANNOT be on the US General Services Administration Lists of Parties Excluded from Federal Procurement or Non-Procurement Programs <u>https://sam.gov/content/exclusions</u>
- 4. ** BIDDER MUST INCLUDE PROOF OF SEARCH RESULTS INDICATING THEY ARE NOT ON THE FEDERAL EXCLUSION LISTING - - SEE SAMPLE SCREEN SHOTS BELOW THAT IS TO BE SUBMITTED WITH BID

sam.gov/content/exclusions	SAM.gov Exclusions				
An offi	sam.gov				
\triangle	Monitoring SAM.gov Performance Show Details May 25, 2021				
	Recognize and Avoid Phishing Emails Show Details Aug 25, 2020				
	SAM _* GOV*				
Home	Search Data Bank Data Services Help				
	Exclusions				
	An exclusion record identifies parties excluded fr subcontracts, and certain types of Federal financ Exclusions are also referred to as suspensions an	ial and non Financial assistance and benefits.			
	Search Exclusions	Advanced Searc			
	e.g. Smith, 123456789	٩			

Type in your company name and hit search. Then go to Excluded Entity link on left of page and type in company name a second time and hit enter on keyboard.

	🏪 An offic	ial website of the U	nited States government Here's how you	<u>Lknow</u> V		
	\triangle	Monitoring S May 25, 2021	AM.gov Performance Show Detail	s		
		Recognize an Aug 25, 2020	d Avoid Phishing Emails Show De	tails		
		SAM.GO)V°			
	Home	Search	Data Bank Data Services	Help		
	Search	e.g. 16	06N020Q02, asph: Q			
Select Domain Entity Information		+	Showing 1 - 25 of 329 results			Sort by Relevance
Entity Registrations Disaster Response Registry			GRANITE STATE LAWN CARE DUNS Unique Entity ID (blank)	• Active CAGE Code (blank)	Physical Address 6 SUNSET ST, CLAREMONT, NH 03743 USA	Exclusion Classification Special Entity Designati Activation Date
Exclusions			SAM Unique Entity ID (blank)			Dec 17, 2018 Termination Date Dec 16, 2021
Filter By		-	Granite State Industries LLU DUNS Unique Entity ID (blank)	C Active CAGE Code (blank)	Physical Address 6 Sunset Street, Claremont, NH 03743 USA	Exclusion Classification Special Entity Designation Activation Date
Keywords			SAM Unique Entity ID (blank)			Dec 17, 2018 Termination Date Dec 16, 2021
			Jim A Meron Active DUNS Unique Entity ID	CAGE Code	Physical Address	Exclusion
"GRANITE CONSTRUCTION" Classification		×	(blank)	(blank)	Granite Bay, CA 95746 USA	Activation Date Apr 7, 2020
Excluded Entity	_	~	(blank)			Termination Date Indefinite

5. PRINT OUT THIS SCREEN SHOT INDICATING NO MATCHES FOUND WITH SEALED BID PROPOSAL AT DUE DATE AND TIME OF BID SUBMITTAL. THIS INDICATES YOUR COMPANY IS NOT EXCLUDED FROM FEDERAL CONTRACTS

Select Domain Entity Information	+	Q	No matches found
Entity Registrations			We couldn't find a match for your search crite Please try another search or go back to previo
Disaster Response Registry			Go Back
Exclusions			
ilter By	-		
eywords			
	×		
"GRANITE CONSTRUCTION"	× ×		
Keywords "GRANITE CONSTRUCTION" Classification Excluded Entity			
"GRANITE CONSTRUCTION" Classification	~		

6. THANK YOU FOR YOUR TIME IN COMPLETING THIS PROCESS AND INCLUDING DOCUMENTATION WITH BID PACKET. THIS ENSURES THE DISTRICT IS MEETING FEDERAL GRANT REQUIREMENTS. THESE GRANTS BRING FEDERAL TAX DOLLARS TO OUR COMMUNITY FOR PROJECTS THAT ENRICH OUR STUDENTS.

ALONG WITH COPY OF SCREEN SHOT INDICATING COMPANY IS NOT ON FEDERAL CONTRACT EXCLUSION LISTING

DECLARATION OF GOOD FAITH EFFORT TO MEET PROVISIONS OF FEDERAL FUNDING REQUIREMENTS - INCLUDING, BUT NOT LIMITED TO DAVIS-BACON AND RELATED ACT PROVISIONS

I, _____, declare that I am _____ (Name of Representative) (Title of Representative)

of

(Business Name of Bidder)

The party making the foregoing bid declares that the bidder has made good faith efforts to meet the provisions of Federal funding requirements, including, but not limited to Davis-Bacon and related Act provision, the District will exercise its discretion as to whether the good faith effort has been made. The bidders will document the good faith efforts and make those documents available upon request by the District.

I declare under penalty of perjury under the law of the State of California that the Federal funding requirement for this bid was met is true and correct.

Executed this _	day o	f,	20	_at	, California.
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(Signature of Representative)

NOTE: This declaration does not have to be notarized.

END OF SECTION

Contractor and Grantee Compliance with Economic Sanctions Imposed in Response to Russia's Actions in Ukraine

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (EO) regarding sanctions in response to Russian aggression in Ukraine. The EO is located at https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf.

The EO directs all agencies and departments that are subject to the Governor's authority to take certain immediate steps, including notifying all contractors and grantees of their obligations to comply with existing economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under State law.

This correspondence serves as a notice under the EO that as a contractor or grantee, compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programsand-country-information/ukraine-russia-related-sanctions). Failure to comply may result in the termination of contracts or grants, as applicable.

Please note that for any agreements or grants valued at \$5 million or more, a separate notification will be sent outlining additional requirements specified under the EO. Please contact Susan Rutledge at SusanRutledge@cusd.com if you should have any questions. Doc# 59221, 04/2022

PURCHASE ORDER CONTRACT SAMPLE

This Agreement is made this _____ day of ____, 2022 by and between Clovis Unified School District, "District" and _____ "Seller"

with respect to the following recitals:

1. District is a public school district organized and existing under the laws of the State of California.

2. Seller has received notice of an award pursuant to Bid No. 2908 for the delivery of certain equipment, services, or other articles "Service".

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. Description of Service. Seller agrees to deliver to school District's receiving station indicated on district purchase orders the following service:

Computer Equipment and Supplies

2. Time of Commencement and Completion. The Service shall be delivered in full to the District as per stated in bid proposal.

3. Contracts. District agrees to pay Seller per bid specifications and bid proposal following timely receipt of the Equipment and submission of an invoice to the District. The Districts cost is % above the Seller's costs.

4. Liquidated Damages. Seller agrees to deliver the Service to District pursuant to the terms of this Contract by the Completion Date unless Seller receives a written extension of time for delivery from District. Seller's failure to deliver the Equipment on time shall subject Seller to liquidated damages. The actual occurrences of damages and the actual amount of damages which District will suffer if the Equipment is not delivered by the Completion Date is dependent upon many circumstances and conditions and, from the nature of the case, it is impracticable and extremely difficult to fix the actual damages occasioned by delay. Damages which District would suffer in the event of delay include loss of use of the Equipment, disruption of school activities, cost of administration and the loss suffered by the public by reason of delay. Accordingly, the parties agree that the amount herein set forth as liquidated damages shall be presumed to be the amount of damages actually sustained by Seller's failure to deliver the Equipment by the Completion Date.

PURCHASE ORDER CONTRACT PAGE 2

The amount of liquidated damages to be paid by Seller to District for failure to deliver the Equipment on or before the Completion date will be Two Hundred Dollars and 00/100 (\$200.00) for each calendar day by which delivery is delayed beyond the Completion Date, such amount being the actual cash value agreed upon as the loss to the District resulting from the Seller's default.

If Seller becomes liable for liquidated damages, District, in addition to all other remedies provided by law, shall have the right to deduct the amount owed as liquidated damages from the contract sum due Seller. In all events, Seller and its sureties, if any, shall remain liable to the District until all such liabilities are satisfied in full.

5. Conformance to Contract Documents. Seller agrees that the Equipment to be furnished pursuant to this Contract shall conform to all of the requirements set forth in the bid documents, specifications and any other writings which formed a part of the materials upon which the Seller was awarded this Contract.

6. Indemnity. Seller shall indemnify, hold harmless and defend District, and its Board of Trustees, officers, agents and employees from and against all claims, damages, losses and expenses, including costs and attorney's fees, arising out of or resulting from Seller's work under this Contract or for any infringement of the patent rights, copyright or trademark of any person or persons in consequence of the use by the District of Equipment supplied pursuant to this Contract.

7. Transportation Charges. Seller agrees to deliver all Equipment prepaid unless otherwise specified. All costs for delivery and packaging of Equipment are the responsibility of Seller unless otherwise stated.

8. Inspection. All Equipment furnished must be in conformity with the specifications and Contract documents and will be subject to inspection and approval by the District after delivery. District reserves the right to reject and return at the risk and expense of the Seller any portion of the Equipment which may be defective, or which fails to comply with the specifications in Contract documents.

9. Assignment of Contract. Seller agrees not to assign, transfer, or convey any rights accruing under this Contract without the prior written consent of District.

PURCHASE ORDER CONTRACT PAGE 3

10. Safety Regulations. All equipment and supplies furnished, and/or all work performed, shall meet all applicable safety regulations of the Division of Industrial Safety of the State of California, and Health & Safety code of the State of California.

11. Miscellaneous Provisions.

11.1 Governing Law and Venue. This Contract shall be governed by and construed in accordance with the laws of the State of California. The parties also agree that, in the event of litigation, venue shall be in the proper state or federal court located in Fresno County, California.

11.2 Notices. Communications hereunder shall be deemed given when delivered or mailed by registered mail, postage prepaid, to the parties at their respective places of business.

11.3 Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon the District and Seller and their respective successors and assigns.

11.4 Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or under unenforceable any other provision hereof.

11.5 Amendments. The terms of this Agreement shall not be waived, altered, modified, supplemented, or amended in any manner whatsoever except by written agreement signed by the parties.

11.6 Entire Agreement. This Agreement constitutes the entire agreement between the parties. There are no understandings, agreements, representations, or warranties, express or implied, not specified in this Agreement. Seller, by the execution of this Agreement, acknowledges that Seller has read this Agreement, understands it, and agrees to be bound by its terms and conditions.

IN WITNESS WHEREOF the parties have executed this Agreement on the date first herein above written.

CLOVIS UNIFIED SCHOOL DISTRICT

Vendor

ВҮ	BY
Purchasing Director	Title

BID NO. 2908

Computer Equipment and Supplies

ADDENDA

The undersigned acknowledges receipt of the following Addenda and the cost, if any, of such revisions has been included in the Lump Sum Grand Total of your bid.

Addenda	No	Dated
Addenda	No	Dated
Addenda	No	Dated
Name of	Bidder	