- 1. It is the intent of Clovis Unified School District to enter into a five (5) year contract for purchasing technology equipment, award one year contract with the option to renew for an additional year up to four years, for a total of five years.
- 2. In accordance with the Education Code of the State of California, Section 17596, the governing board of any school district may contract with any acceptable party who is one of the three (3) lowest responsible bidders for the procurement or maintenance, or both, of electrical data processing systems, and supporting software in any manner the board deems appropriate. This Bid may be responded to in any one of three ways:

Packages:

- A) For laptops, tablet Pc's, desktops, and accessories only;
- B) For printers only;
- C) For all technology equipment items—laptops, tablet PC's, desktops, accessories and printers.

The District reserves the right to award this bid by Package A, and/or Package B, or by Package C, whichever is in the best interest of the District. If a vendor is able to submit a proposal on Package C, then it is recommended to submit a proposal on all packages. Therefore, giving the vendor all possibilities to be low bidder on any of the three packages. (For example, if a computer manufacturer bids only on Package A, and the District awards package A to the manufacturer, then the District will award package B to another vendor. Which means if a vendor only submits a proposal on package C, and the District awards package A, then the vendor will not have a chance at being awarded package B. When bidding, be sure to mark which package you are bidding on the proposal form. If bidding on two or more packages, then be sure to turn in complete bid responses for each package. A complete bid response is the proposal form along with a copy of all the Response Sheets filled out. (For example, if you are bidding on all Packages, then submit three complete packages of proposal form and Response Sheets.)

Accordingly, it shall be understood by all bidders that price is not necessarily the sole criteria to be used in the evaluation and selection process, and that if the lowest proposal is not of sufficient quality, to meet the stated requirements, the District reserves the right to select another proposal of the same or other bidder. Bidders past performance, equipment, and ability to perform and complete the intended contract will be important elements, along with the amount of the bid, in providing a basis for evaluation and selection. In these matters the decision of the District regarding the awarding of the bid shall be final.

- ${f 3.}$ All equipment and repair parts to be OEM products. All equipment, components and software must be new.
- **4.** All pricing to include freight charges. Freight is not to be added to each order.
- **5.** Vendor response to each of the specification requirements is mandatory for the equipment included in their bid. Failure to respond may cause the bid to be rejected.
- **6.** The successful bidder shall provide an assigned Account Representative and backup Account Representative, when the primary representative is unavailable, to District personnel during District business hours, Monday through Friday, 8:00 am to 5:00 pm, p.s.t. The Account Representative shall be available by toll-free phone to provide account support functions such as product and configuration

BID 2908 COMPUTER EQUIPMENT & SUPPLIES

SPECIFICATIONS

information, pricing, order status, product return and replacement coordination. The Account Representative or backup Account Representative will return all phone calls and emails to District support personnel within four (4) business hours. If no response within 4 hours for pricing or ordering information, then the District reserves the right to source out that particular order.

The District must be notified in a timely manner if any item ordered has been discontinued or is on back order. The successful bidder should recommend replacement items for those items that are discontinued or on back order.

- 7. The successful bidder shall be responsible for all third party or OEM (original equipment manufacturer) hardware included in this contract. The successful bidder is the sole contact point and means of responsibility for all items.
- 8. Performance. The District has established performance objectives for hardware service. Though the District may not require repairs for computer systems due to its own manufacturer authorized repair service for laptops, tablet PC's, and desktops, these resource performance objectives are necessary to assure the District receives services in a timely manner for all equipment if/when needed. Service performance is measured using the criteria described below:

Maximum Time to Restore (MTTR) - This figure refers to the elapsed time between failure of an individual piece of equipment and restoration of that piece of equipment to service. The actual time to restore (TTR) is the period of time beginning with notification to the vendor of equipment failure and ending with the return of equipment to the District in operating condition. No TTR should be greater than the MTTR. The MTTR should be no greater than seventy-two (72) hours. It is expected that following placement of a service call by the District, the service technician shall respond within two (2) hours. If problem diagnosis cannot be made over the telephone, the service technician should be onsite within four (4) hours from the time the District placed the service call with the vendor.

10. All computer equipment will have a minimum of a three (3) year manufacturer warranty. All printers will have a minimum of a one (1) year manufacturer warranty. The warranty period shall begin when all components of a system have been received by the District.

Warranty maintenance is performed on an unscheduled, as needed basis, arising from equipment failure. The District intends to continue to provide warranty maintenance work on all laptops, tablet PC's, desktops, and accessories. The vendor being awarded the printer portion of the bid must provide warranty maintenance support and must restore failing printers to service in accordance to bid specifications.

Bidders are required to describe the maintenance procedures that will be used to assure compliance with District MTTR performance criteria, including a discussion of all available levels of warranty maintenance, ex: in the event the first level of maintenance personnel are unable to correct the problem, what higher level of trained personnel can be called in, when, and what the expected response time.

- 11. All bidders must select one of the following three (3) approaches for the warranty maintenance of proposed equipment:
 - A. The bidder may elect to be responsible for the warranty repair.
- ${f B.}$ The bidder may elect to have the manufacturer responsible for warranty repair.
- C. The bidder may propose that warranty maintenance on equipment be performed by a third party. If this approach is selected, award of contract under this bid is contingent on consummation of an agreement satisfactory to the District between the District and the third party within thirty (30) days of execution of the contract with the successful bidder.

The bidder shall state in the bid which option has been selected. If the bidder elects not to be responsible for equipment warranty maintenance, then the bidder must also submit evidence that a third party is willing to provide this service.

The execution of this third-party warranty maintenance contract for equipment does not relieve the successful bidder from warranty maintenance responsibility. Should the third party fail to meet the warranty maintenance requirements, the District will hold the successful bidder responsible.

- 12. A maintenance contract is not part of this bid.
- 13. Warranty maintenance coverage by the selected bidder shall be available between the hours of 7:00 a.m. to 5:00 p.m., p.s.t. Monday through Friday.
- 14. Warranty maintenance service representatives must be available for the District site where the bidder's equipment is installed. The successful bidder, or its third-party warranty maintenance representative, must demonstrate the capability to adequately provide this service.

The bidder must specify the address of the support center servicing the equipment, the names of the trained service personnel available at that service center for warranty maintenance on the proposed equipment, and the experience and qualifications of each of these persons.

Experience - Equipment warranty maintenance personnel supporting the proposed equipment must have sufficient expertise to satisfy MTTR.

Continuity of Service - In the pursuit of preserving continuity of service and familiarity with the District's data processing environment by vendor warranty maintenance personnel, the successful bidder shall discuss equipment warranty maintenance personnel assignments with the District's Information Technology Services Department or its designee, and any new personnel to be assigned to the District shall require approval by the District.

- 15. Equipment Configuration.
 - A. Laptops, Tablet PC's, Desktops and Accessories. The successful bidder for laptops, tablet PC's, desktops and accessories agrees to provide the District's Information Technology Services Department with one (1) each of all of the District's "Focus Model Computers" selected so the District can install and test all District Standard software and configure network settings. Once the configuration and testing are completed, the District will either purchase or return the device. A "Focus Model Computer" is one the District chooses for a period of time to be included as one of the "recommended" bundles listed on the Vendor's website for the District and linked to the District's website. District staff orders the majority of new computers from the "recommended" bundles list. The bidder must be capable of the following approaches to computer configuration:

BID 2908

COMPUTER EQUIPMENT & SUPPLIES SPECIFICATIONS

- 1. The bidder may propose that the equipment manufacturer perform configuration of equipment to District standards based upon the District's "Focus Model Computer. If this approach is selected, the contract awarded as a result of this bid will be contingent upon consummation of an agreement satisfactory to the District between the District and the equipment manufacturer within thirty (30) days of execution of the contract with the successful bidder.
- B. Printers. The successful bidder for Printers agrees to provide the District's Information Technology Services Department with one (1) each of all of the District's printer models for testing on the District's network.
- 16. The bidder/principal must provide a list of customers with whom they presently have, or in the recent past have had, a long-term contract or business relationship to provide equipment and support described in this bid. The list should include the following references:
 - A. Customers who are located in the Clovis/Fresno region and/or other regions.
 - B. Each reference must include the name and address of each installation and the name and telephone number of a contact person at that installation.
 - C. The number of years of business experience dealing with equipment and support as described in this bid.
- 17. If requested by the District, the successful bidder must provide a copy of the bidder's most recent corporation annual report. If no annual report is available, the bidder must provide the latest financial report prepared by a Certified Public Accountant.

The successful bidder must demonstrate sufficiency of financial resources and the ability to perform the contract.

The successful bidder must demonstrate they have sufficient capacity to supply equipment and/or to perform the contract and provide the service promptly or within the time specified, without delay or interference.

- 18. All equipment ordered must be furnished with all protection devices in accordance with the requirements of CAL-OSHA. Also, equipment must comply with all Federal, State, and local government safety and equipment regulations.
- 19. Pre-configuration. The District desires pre-configuration at no additional cost. Equipment installation by District personnel will not void manufacturer warranty.
- **20.** A purchase order will be sent or faxed to the successful bidder requesting that equipment be placed on order. All orders and changes will come exclusively from the District Purchasing Department. Any orders without the benefit of a Purchase Order will be considered unauthorized orders.

The successful bidder shall have an online ordering system where the District Purchasing Department may verify part numbers, pricing, transmit orders and check status of orders.

The successful bidder shall forward invoices to the District Accounting Department, at 1450 Herndon Avenue, Clovis, CA 93611. A packing slip shall accompany every order, clearly defining the items on the order including relevant model numbers, serial numbers, and the District's Purchase Order Number. Invoice shall be created only after the actual items have shipped.

To verify invoices submitted to the District for purchases, the successful bidder's accounting records will be periodically audited by the District's Purchasing Department to verify bidder's price (dealer cost).

- ${f 21.}$ The successful bidder(s) shall maintain a web page with recommended "Focus Models"
 - . Laptops, Tablet PC's, Desktops and Accessories. The standards and minimum requirements for the items on the web page will be established by the District. There shall also be catalogs available online for the research of part numbers, District price, and availability.
 - B. Printers. The standards and minimum requirements for the items on the web page will be established by the District. There shall also be catalogs available online for the research of part numbers, District price, and availability.
- 22. The successful bidder must deliver all equipment to the location specified on the purchase order. Any change in delivery location must be approved by the District Purchasing Department. All equipment is to be delivered during District business hours of 7:00 a.m. through 3:00 p.m. p.s.t. Monday through Friday, excluding District holidays. Delivery areas are unattended at other hours. During the summer months, the District will notify the successful bidder of any hour changes for delivery. Any costs incurred by attempted delivery at any other time will be the responsibility of the successful bidder.

The successful bidder shall be responsible for all costs to ship and transfer the equipment ordered. All equipment shall be properly packaged or otherwise protected during shipment. The successful bidder shall be responsible for all equipment until it is received by the District.

The successful bidder shall provide a monthly status report for all "on order" equipment that must include: the District purchase order number, the equipment or supply type, and the estimated ship date.

23. Return of Merchandise - Unused equipment, systems, components, and software received in error, either by mistake of the successful bidder or the District, shall be returnable to the successful bidder within ninety (90) days of the date of delivery at no charge to the District. These products may or may not have been opened prior to return.

The successful bidder shall provide two (2) working days resolution for the return of bad, defective, and/or broken items due to negligence during the shipment of such items.

The bidder shall describe the process used to return orders. Include a description of the general workflow and the time involved to correct an order.

- **24.** The successful bidder shall be required to meet the District's standard of performance, as specified in the following, for all equipment, components, and software installations:
- A. The District shall require the successful vendor to replace equipment, components and software which have failed to meet performance requirements.

- **B.** The District will perform acceptance testing no later than forty-five (45) days after the date of delivery.
- 25. Profit Margin will be a primary evaluation criterion, but not the only criteria. Bidders are required to submit a flat rate profit margin as a percentage for equipment, components, software, and any other items that may be purchased by the District. The profit margin will constitute contractual amounts and will be incorporated into the agreement(s) between the District and the successful bidder.
- 26. The bidder's profit margin on bidder's cost, which is bid for sample purchases, shall become contractual obligations by the bidder. All merchandise available through the successful bidder shall be available to the District for purchase at the same profit margin. The profit margin percentage shall be the maximum profit margin percentage offered by the bidder over the term of the contract.
- 27. The successful bidder shall, in the event that costs decrease, extend the benefit of such lower costs immediately to the District. A cost decrease shall be considered to include, but is not limited to, the following: quantity discounts, incentive discounts, promotional discounts, new product discounts, manufacturer discounts, or manufacturer's reduction in cost. Any special discounts offered by the bidder should be reflected in their bid response.

CLARIFICATIONS

1) Clarification: For bidding and cost analysis purposes, all bidders shall bid on the brand and model numbers listed in the bid package so that cost and profit margin can be properly and fairly evaluated. The awarded vendor for Package A or Package C must be able to deliver Lenovo products. The District reserves the right to purchase any brand and model from other vendors for needs outside of annual refresh program. No annual purchase quantity is guaranteed under this bid contract.

Bidders/principals must submit a list of at least three (3) accounts/projects of similar nature or volume completed within the last two (2) years for reference purposes.

DATE	LOCATION	CONTACT P	PERSON PHO	ONE #	#of	Years
	_					
	_					
Name	of Bidder:					_
Compa	any:					-
This	bid submittal is for	(check only the	one that appl	<pre>ies):</pre>		
	A. Laptops, Table	PC's, Desktops,	and Accessori	es		
	B. Printers					
	C. Laptops, Tablet	PC's, Desktops,	Accessories a	nd Printers		

All bidders/principals should complete this section

The delivery date for orders will not extend more than thirty (30) days beyond the order date. (District understands supply chain issues could impact delivery timeframes.) Please confirm intent to meet 30-day timeframe.	Yes	No
The successful bidder demonstrates they have sufficient warehouse capacity of equipment, components, and software to perform the contract and provide the service(s) promptly or within the time specified, without delay or interference.		
Successful bidder will have an assigned Account Representative available to the District during District working hours.		
Repair and configuration services will be available to the District Monday through Friday, 7:00 am to 5:00 pm p.s.t.		
Can successful bidder submit a monthly report of pending orders and their status?		
Written monthly report?		
Electronic web-accessible monthly report?		
Are invoices processed before actual items are shipped?		
Is there an online catalog available?		
Will the online catalog show current District price?		
Does the online catalog show availability?		
Does the online catalog show availability at all stock locations?		
Is there an online ordering system available?		
Will the online ordering system show current District price?		
Can all orders be placed on the online ordering system, including configured systems if applicable?		
Can status of orders be found on the online ordering system?		
If an item has been shipped, is a tracking number given and accessible on the online ordering system?		

Provide a URL, Login and Password for the District to view the online catalog and online ordering system.

URL:

Password:

	Company			
Please describe any special features regarding your onlin system.	e catalog and	d online order		
Is bidder or bidder's distribution center(s) authorized t	YES	NO		
perform "Channel Assembly"? If so, what "Tier One" product manufacturers have granted authorization?				

If not, what are the plans for the future?

Company	
company	

Please provide a detailed description of other value-added services you can offer that will facilitate the District in its ongoing support tasks, including, but not limited to: product and price information retrieval, system configuration, order entry and order status, problem resolution, problem tracking, discrepancies, and product returns.

Company	

All bidders should respond to this question as it pertains to the products they are bidding on.

Please outline /describe how printer warranty work will be performed.

BID TECHNOLOGY EQUIPMENT

RESPONSE SHEET

Company		

All bidders should respond to this question as it pertains to the products they are bidding on.

Please outline /describe equipment configuration as stated in specifications:

(E2LON2F	SUPPI	
		Company

All bidders should respond to this question as it pertains to the products they are bidding on.

Please outline /describe return of merchandise as stated in specifications:

Bidders/principles should complete this section if bidding on "A. Laptops, Tablet PC's, Desktops and Accessories" or if bidding on "C. Laptops, Tablet PC's, Desktops Accessories and Printers".

Note--If bidder is not submitting a bid for computer equipment, this section should be left blank.

Is your company author: tablet PC's and desktor		and configur	e the following	j Tier 1	laptop,	
Lenovo	Yes	No	Authorization	No		
Specify the number of y supporting PC equipment		_	=	1	_	
Successful bidder agree licenses, with manufact	_	er software,	including site	Yes	No	
All laptops, tablet PC' manufacturer warranty.	's, and deskt	tops to come	with a minimum	of a thre	ee (3) year No	

Bidders/principles should complete this section if bidding on "A. Laptops, Tablet PC's, Desktops and Accessories" or if bidding on "C. Laptops, Tablet PC's, Desktops and Accessories and Printers".

Note--If bidder is not submitting a bid for computer equipment, this section should be left blank.

Is your company authorized to sel	l and service th	e following	g computer l	ine?
Lenovo Yes No	Authori	zation No.		
Bidders for computer systems shal will be handled, if needed.	indicate how w	arranty rep	pair service	s
Please check one choice below.				
A. Bidder will perform a	ll warranty repa	irs		
B. Equipment manufacture	r will perform a	ll warrant	y repairs	
C. Third party will perf	orm all warranty	repairs		
If C., then list Third Party cont	act information	and address	S	
All computer equipment and compon of a three (3) year manufacturer'		minimum	Yes	No
Warranty support coverage will be from 7:00 am to 6:00 pm., p.s.t.	Monday through	Friday,		
Warranty work to be completed in	72 hours on all	computers.		
If not within 72 hours, how	long?			
If problem cannot be diagnosed ov two (2) hours, service technician site within four (4) hours.				
Please indicate the repair locati	on for warranty	work:		

Bidders/principles should complete this section if bidding on "A. Laptops, Tablet PC's, Desktops and Accessories" or if bidding on "C. Laptops, Tablet PC's, Desktops and Accessories and Printers".

Note--If bidder is not submitting a bid for computer equipment.

this section should be left blank.	Yes	,	No
Warranty maintenance personnel - the successful bidder demonstrates the capability to staff maintenance service requirements.			
List maintenance service representative who will be assigned to support the proposed equipment and their qualifications and work location:			
Changes in maintenance personnel representatives and accoun representatives will be discussed with the District and approved through the District's Purchasing and Information Technology Services Department.	t	Yes	No
Equipment is to be picked up () or carried in () for warranty repair.			
Is loaner equipment available when merchandise is being repaired?			

Company	

Bidders/principles should complete this section if bidding on "A. Laptops, Tablet PC's, Desktops and Accessories" or if bidding on "C. Laptops, Tablet PC's, Desktops Accessories and Printers".

Note--If bidder is not submitting a bid for computer equipment, this page should be left blank.

Items listed are for bid evaluation purposes only Bid evaluation will be based on the quantity of one (1) each of the following items.

Bid evaluation will be based on the quantity of one (1) each of the following items.

Laptops

Laptops			
Manuf.	Model #	Description	Bidder's Cost
Lenovo	ThinkPad P15s	Processor 11th Generation Intel® Core™ i7-1165G7 Processor (2.80 GHz up to 4.70 GHz) Wireless Networking Intel AX210 11ax, 2x2 + BT5.2 L3 Cache 4MB Bluetooth Bluetooth Version 5.0 Memory 16GB RAM DDR4-3200MHz Touchscreen	
Lenovo	ThinkPad T14	Processor Intel® Core™ i5-1235U Processor (E-cores up to 3.30 GHz P-cores up to 4.40 GHz) Wireless Networking Intel® Wi-Fi 6E AX211 2x2 AX Bluetooth Touchscreen Memory 8GB DDR4 3200MHz Onboard Operating	
Lenovo	ThinkPad Yoga X13	Processor Intel Core i5-1135G7 Wireless Networking Intel Wi-Fi 6 AX201 2x2ax L3 Cache 3MB Bluetooth Bluetooth Version 5.0 Touchscreen Memory 8GB LPDDR4X 4266MHz Onboard	
Lenovo	500e 3 rd Gen Chromebook	Celeron N5100 Quad-Core; 8GB Memory; 64GB eMMC Storage UHD Graphics 600; 11.6" LCD; Intel Wireless 802.11a/b/g/n/sc; Touchscreen	
Lenovo	M90A	Processor Intel i5; 256GB NVMe Storage Memory 8GB 23.8" LCD; Touchscreen	
		Subtotal: Laptops	

Note--If bidder is not submitting a bid for computer equipment, this page should be left blank.

Bid evaluation will be based on the quantity of one (1) each of the following items.

Accessories

Manuf.	Model #	Description	Bidder's	Cost
Lenovo	62AEKAT2US	Lenovo ThinkVision S24e-20 LED monitor - 24" (23.8" viewable) - 1920 x 1080 Full HD (1080p) - VA - 250 cd/m² - 3000:1 - 4 ms - HDMI, VGA - raven black		
Lenovo	61C6MAR1US	<pre>Lenovo ThinkVision T27i-10 (27" viewable) - 1920 x 1080 Full HD (1080p) - IPS - 250 cd/m² - 1000:1 - 4 ms - HDMI, VGA, DisplayPort - raven black</pre>		
Lenovo	40AY0090US	Lenovo - Docking station - USB-C - HDMI, 2 x DP - GigE		
Lenovo	02DL126	Thinkpad USB-C 65W AC Adapter		
Lenovo	4Y41C68642	Lenovo Essential Wired Keyboard (Black) - US English 103P		
Lenovo	00PH133	Lenovo Mouse Usb Calliope Mouse Bk		
		Subtotal: Accessories		

Comb	pined Subtotals	\$	
Add	Profit Margin % of	왕	
Subt	cotal	\$	
7.97	'5% Sales Tax	\$	
Frei	ght FOB Destination	\$.00
Othe	er (please explain below)	\$_	
Bid Total for All Computer	s and Accessories	\$	

Bidder should complete this section if bidding on "B. Printers" or if bidding on all of the equipment "C. Laptops, Tablet PC's, Desktops, Accessories, and Note--If bidder is not submitting a bid for printer equipment, this page should be left blank.

Is your	com	pany	authorize	ed to sell	and se	ervice	the foll	owing	g pr	inter l	ine?
Hewlett	Pacl	kard	Yes	No _		Autho	rization	No.			
Bidders handled		prin	ters shal	l indicat	e how w	arrant;	y repair	serv	vice:	s will }	be
Please	checl	k one	choice b	pelow.							
	Α.	Bidd	ler will p	perform al	l warra	anty re	pairs				
	В.	Equi	.pment mar	nufacturer	will p	perform	all war	ranty	y rej	pairs	
	С.	Thir	d party w	vill perfo	rm all	warran	ty repai	rs			
Third P	arty	cont	act infor	rmation an	d addre	ess			If	C., the	en list
						_					
						<u> </u>					
				d componen cturer's w			a minimu:	_	es		No
			coverage 5:00 pm.,	e will be p.s.t.	Monday	throug	h Friday	, _			
Warrant	y wo:	rk to	be compl	eted in 7	2 hours	on al	l printe	rs		-	
I	f no	t wit	hin 72 hc	ours, how	long?						
two (2)	hou	rs, s		gnosed ove echnician				_		_	
Please	indi	cate	the repai	r locatio	n for w	varrant	y work:				

Company

Bidder should complete this section if bidding on "B. Printers" or if bidding on all of the equipment "C. Laptops, Tablet PC's, Desktops, Accessories, and

Note--If bidder is not submitting a bid for printer equipment, this page should be left blank.

	Yes		No
Warranty maintenance personnel - the successful bidder demonstrates the capability to staff maintenance service requirements.			
List maintenance service representative who will be assigned to support the proposed equipment and their qualifications and work location:			
Changes in maintenance personnel representatives and account representatives will be discussed with the District and approved through the District's Purchasing and Information Technology Services Department.		Yes	No
Equipment is to be picked up () or carried in () for warranty repair.			
Is loaner equipment available when merchandise is being repaired?			

Bidder should complete this section if bidding on "B. Printers" or if bidding on all of the equipment "C. Laptops, Tablet PC's, Desktops, Accessories, and Printers".

Note--If bidder is not submitting a bid for printer equipment, this page should be left blank.

Bid evaluation will be based on the quantity of one (1) each of the following items

Printers

Manuf.	Model #	Description	Bidder's Cost
HP	W1Y44A#BGJ	HP LaserJet Pro 400 M454dn - Printer - B/W - duplex - laser, 600 dpi - up to 28 ppm - capacity: 300 sheets - USB, Gigabit LAN direct print USB Getting Started User guide, CD (including software and User's Guide, and power cord	
НР	7PS82A#BGJ	HP LaserJet Enterprise M610dn Printer - B/W - Duplex - laser - A4/Legal - 1200 x 1200 dpi - up to 55 ppm - capacity: 650 sheets - USB 2.0, Gigabit LAN, USB 2.0 host	
НР	J7Z99A#BGJ	HP Color LaserJet Enterprise M652dn - Duplex - 1200 dpi - up to 50 ppm (mono/color) - capacity: 650 sheets - USB, Gigabit LAN	

Subtotal for Printers	\$
Add Profit Margin % of	%
Subtotal	\$
7.975% Sales Tax	\$
Freight FOB Destination	\$.00
Other (please explain below)	\$
Bid Total for Printers	\$

Please include other clarification, information, details, and items proposed with bid response.