



CREATING

SPACERS

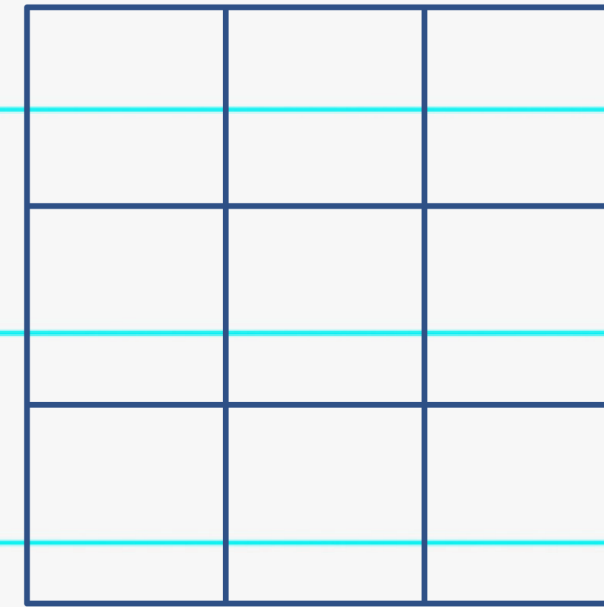
with eSchoolView

WHAT DOES A "SPACER" DO?



1

Affects the layout of your page and makes it more "breathable" and appealing.




2


Allows you to alter the "grid" of your webpage.

EXAMPLES

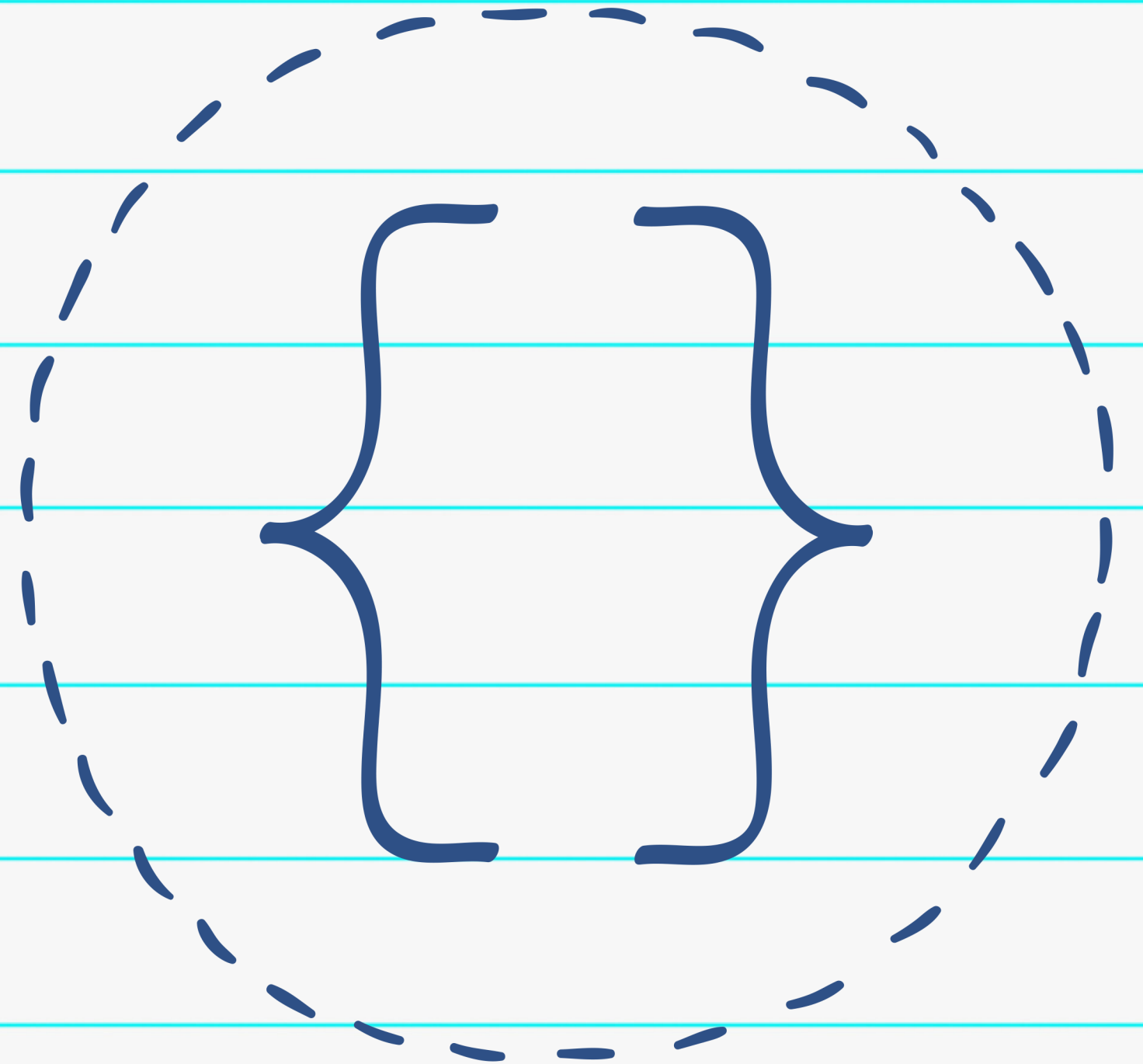
Without Spacer

With Spacer

| HOME | ABOUT | ACADEMICS | CO-CURRICULAR | ATHLETICS | COUNSELING |
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HOW TO ADD
A SPACER






1070 E Teague Fresno, CA 93720 | (559) 327-2000

Popular Links




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Clovis West

Part of the Clovis Unified School District

Select Language ▾



Admin Tool
School Closings & Alerts
Log Out

HOME ABOUT ACADEMICS CO-CURRICULAR ATHLETICS COUNSELING STUDENTS & PARENTS

ELA

Home \ Academics \ ELA

English Language Arts

English 9 Honors Application

Academics

▶ ELA

Math

Clovis West offers the following English courses:

- English 9

Interested in taking Honors English
02 Info coming soon for 2022-24

1. Go to the page on your website that you want to add a spacer to.
2. Click "Edit Page".

3

4

5

General Settings Window #1 Content Move Content Move Page

Add Page Component Delete Window

Type: Text Window

Internal Name: spacer

Component Title:

Add Component Cancel

Photo Gallery Teachers 6 columns (6/12) Edit Delete

3. Add a new Text Window Component.

4. Under "Internal Name", enter "spacer".

a. Do not assign a component title; we do not want anything showing in this component externally.

5. Click "Add Component" button.

a. The spacer you've created will go to the bottom of your component list.

6

The screenshot displays a vertical list of components in a web editor. Each component has a title, a 'Cannot be deleted' checkbox, a column count, and 'Edit' and 'Delete' buttons. The components are:

- Photo Gallery: Teachers, 6 columns (6/12)
- Downloads: Employees of Distinction, 6 columns (6/12)
- Text Window: spacer, 12 columns (12/12) - This row is highlighted with a red circle around the title and the 'Edit' button.
- Text Window: New Staff List, 12 columns (12/12)
- Text Window: spacer, 12 columns (12/12) - This row is highlighted with a red circle around the title.
- Text Window: Counselors, 12 columns (12/12)

7

6. Drag the new spacer in between the two components in need of some space between them.



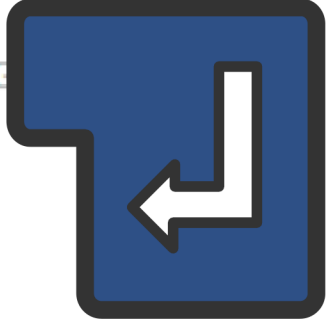
7. Click "Edit" on your spacer component.

Edit Text Window Content

Page will auto save at 7:01:05 PM

TW Title:

Text:

Rich text editor toolbar: B, i, U, A:, [align icons], [list icons], [link icon], [image icon], [document icon], [+], [undo], [redo], [full screen], [more options]

Characters : 0

Embedded Image >

Text Window Options >

8. (Optional) If you want your spacer to be bigger, click "Enter"/"Return" keys at least once in the text box to create the desired spacing between components.

9. Click "Save" when finished.

EXAMPLE (EDITOR VIEW)

spacer

New Staff List

Administration

| | | |
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spacer

Counseling Department

HAVE QUESTIONS?
LET ME KNOW!



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