



## District English Learner Advisory Committee (DELAC)

Professional Learning Center (PLC) - Room 9

362 N. Clovis, Suite 101, Clovis, CA 93612

Tuesday, October 29, 2019 at 9:00 a.m.

AGENDA

1. **Call to Order – Hilda Martinez & Myrna Garcia** **9:00**
  - Introductions of All Present and Sign-in
  - Video – Parable of The Pencils
  - Public Comments
  
2. **English Language Proficiency Assessment Report (ELPAC) – Mai Yia Moua** **9:20**
  - ELPAC Assessment
  - ELPAC Sample Tests
  - Language Census
  - CUSD Master Plan A Guide to Services for English Learners
  
3. **Approval of Minutes -Hilda Martinez & Myrna Garcia** **9:50**
  - Explain the Purpose of Forming DELAC
  - Discuss How the Minutes for Each Meeting Will Be Taken
  - Review and Approve DELAC Bylaws
  - Approval of May 21, 2019 DELAC Meeting Minutes

Do You Feel Lucky!

4. **Program Business – Hilda Martinez, Myrna Garcia and Bob Kampf** **10:00**
  - Local, State, and Federal Funding
  - CUSD Staff Teaching Students of Limited-English Proficiency Board Policy #6210
  - Training on CUSD Uniform Complaint Policy and Williams Act Policy #9211 and #9208
  - Review Parent Involvement Board Policy 9203 (for Title I schools) or 9209 (for non-Title I schools)
  
5. **Future DELAC Meeting and Topics – Hilda Martinez & Myrna Garcia** **10:10**
  - Results of Spring 2019 Needs Assessment
  - CUSD District Parent Academy: January 14, 2020 at Professional Learning Center Room 5, 6, 7  
Topic: TBD
  - District LCAP Parent Advisory Committee Meeting: January 27, 2020 from 5:00 p.m. to 7:00 p.m.  
at Clovis Veterans Memorial District

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6. **Public Announcement and Evaluation –Hilda Martinez and Myrna Garcia** **10:20**
  - Parent Educational Materials
  - Meeting Evaluation
  
7. **Adjournment** **10:30**

*Next DELAC Meeting: Tuesday, January 14, 2020  
Professional Learning Center; room 9 at 9:00 a.m.*

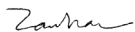
*“Federal funds were not used for the purchase of food or beverages”*

**CLOVIS UNIFIED SCHOOL DISTRICT**  
**DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE**  
**October 29, 2019**  
**Professional Learning Center Room 9**  
**MINUTES**

<b>DELAC members in attendance:</b>	<u>School Name</u>	<u>Visitor</u>	<u>School Name</u>	<b>DELAC Parent members NOT in Attendance:</b>
<b><u>Members:</u></b>		Maria Gamez	-	
		Armando Soto	-	
Lisa Vuola	Boris	Gisel Santacruz	-	Alta Sierra
Virginia Hernandez	Clark	Lucina Sanchez	CE	Bud Rank
Luis Penaloza	Clovis Elem	Martha Navarro	Clovis High	Century
Veronica Martinez	CE & Reyburn	Maria Martinez	Nelson	Clovis West
Hsiao Feng Chen	Clovis North	Yesenia Cervantes	Oraze	Cole
Anayeli Venegas	Jefferson	Karla Davalos	Weldon	Ft. Washington
Mariana Sampaio	Liberty			Freedom
Harpreet Grewal	Maple Creek			Kastner
Adrianna Aguirre	Miramonte	<b><u>Other District Members:</u></b>		Lincoln
Magloria Machuca	Mickey Cox	Bob Kampf	Supplemental Services	Red Bank
Arlene Ruvalcaba	Nelson	Tam Tran	Supplemental Services	
Maria Miguel	Oraze	Rebecca Rodriguez	Supplemental Services	
Espenranza Soto	Pinedale	Kym McMills	Supplemental Services	
Francisco Bernal	Reagan	Mia Yia Moua	Supplemental Services	
Sandra Moreno	Sierra Vista	Robb J. Christopherson, Ed.D	Assessment &	
Ancelma Barrera	TK		Accountability	
Hilda Martinez	Tarpey	See Thao	Clovis Elementary	
Myrna Garcia	Woods	Carlos Zuniga	Riverview	
		Melissa Goto	Fancher Creek	
		Celia Nevarez	Weldon	
		Kim Podesta	Mt. View	
		Jennifer Thao	CHS	
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>Note: Names on the attendance side are reflected from the sign in sheet. If you failed to sign in, your name will not be listed as attending this meeting.</p> </div>				
<p>Hilda Martinez and Myrna Garcia called the meeting to order at 9:05 a.m. and they welcomed everyone to the first DELAC meeting of the year. All attendees were asked to sign in and introduce themselves. After viewing the video: <b>The Pencils</b>, parents expressed that they can related to the story. They believe that we can make a difference in our community. Parents would like to have more than one day for Teacher/Parent Conference.</p>				<b>Call to Order</b>
<p><b>English Language Proficiency Assessments for California (ELPAC)</b>            MaiYia Moua, EL Teacher on Special Assignment explained about the ELPAC. It is the test that is used to measure how well students score in Kindergarten through Eleventh grade. She also explained and showed parents how to get the sample tests and additional information on the website.</p>				<b>Presentation – ELPAC</b>
<p>MaiYia Moua presented on the reclassification of EL Students based on the ELPAC, Benchmark Assessments, and Academic Achievement. The students will be recommended to be reclassified and parents are invited to participate in this process. After reclassification, the students are monitored for 4 years on their academic progress report.</p>				<b>Reclassification</b>
<p>MaiYia Moua reviewed the revisions to the <u>Master Plan - 2019-2020 Guide for Services for English Learners</u>. The district is required to notify parents of initial identification and annual placement. Sections of the Master Plan were shared and reviewed. Copies of the documents were provided.</p>				<b>CUSD Master Plan</b>
<p>Bob Kampf explained the purpose of the DELAC meeting is to inform parents of English Learners of services being provided and to hear parent input and suggestions to help their children. Bob Kampf explained that when a district has 51 or more English Learners, a district is required to have a functioning</p>				<b>Purpose of DELAC</b>

<p>DELAC made up of representatives from the schools' ELAC members. ELAC is required at the site level when a school has 21 or more English Learners. Bob Kampf explained why and how minutes are taken and their purpose, Tam Tran is the Recording Secretary who will take the minutes.</p> <p>Minutes from the May 21, 2019 were distributed and read individually by those in attendance. A motion was made by Francisco Bernal from Reagan and seconded by Veronica Martinez from Miramonte. Motion carried; minutes were approved.</p>	<b>Approval of Minutes</b>
<p>The committee reviewed the DELAC Bylaws. After discussion the Bylaws were approved for 2019-20. Motion was made by Veronica Martinez from Miramonte and second by Hsiao-Feng Chen from CN. Motion carried; minutes were approved.</p>	<b>Bylaws</b>
<p><b>CUSD Categorical Program Funding:</b>  Bob Kampf discussed the State and Federal categorical funds that CUSD received. The funds are designed to provide additional assistance to help students succeed in the regular classroom program. He described the role of the SSC and ELAC Members. He shared what each funding is used for and appropriate expenditures. He also reviewed how school allocations are allocated and the process for approval of the sites' SSC and LCAP allocations approval by District Advisory Committee (DAC).</p> <p>Bob Kampf reviewed the Board Policies; all copies were available for parents to take home and review.  **CUSD Staff Teaching Students of Limited-English Proficiency Board Policy # 6210  **Uniform Complaint Policy and Williams Act Policy # 9211 and # 9208  **Parent Involvement Regarding Categorical Program Board Policy # 9203 for Title I School presented.  ** Parent Involvement Regarding Categorical Program Board Policy # 9209 for Non-Title I School presented.</p>	<b>Program Business</b>
<p>Hilda Martinez presented the results and asked that each member take the Annual District Needs Assessment back to their school site and share the information at their ELAC Meeting.</p>	<b>District Needs Assessment</b>
<p>Parents were invited to:</p> <ul style="list-style-type: none"> <li>• District Parent Academy on January 14, 2020 at the PLC from 5:30 p.m. to 7:30 p.m.</li> <li>• District LCAP Parent Advisory Committee Meeting on January 27, 2020 from 5:00 p.m. to 7:00 p.m. at the Veteran Memorial District</li> </ul> <p>Myrna Garcia encouraged parents to take some brochures and reading materials to their students. She asked for closing comments and to complete the meeting evaluation form.</p>	<b>Parent Comments and Public Input</b>
<p>Hilda Martinez thanked everyone for attending and asked for a motion to adjourn. Myrna Garcia made a motion to adjourn the meeting and Hsiao Feng Chen seconded. The next DELAC meeting will be held on Tuesday, January 14, 2020 @ 9:00 a.m. at the Professional Learning Center, Room 9. The meeting was adjourned at 10:48 a.m.</p>	<b>Adjournment</b>

Respectfully Submitted,



Tam Tran  
Recording Secretary

Please review and report any corrections as needed.

cc: Norm Anderson, Associate Superintendent School Leadership  
Area Assistant Superintendents  
School Sites

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