



PRIVATE PAY Preschool Program Registration Instructions

2022/2023 SCHOOL YEAR

559.327.9180

www.cusd.com (schools/programs/preschool)

PROGRAM OPTIONS*

*Programs are 4 or 5 days per week depending on location,
3 hours per day and \$35.00 per day.*

Freedom PM	Woods
M/T/Th/F	M-F
11:35-2:35	8:00-11:00

*Sites/times subject to change

STEP 1

- **CHECK BIRTHDATE:** Children must be 4 years of age on or before **2/2/2023**. Children that are age eligible for Transitional Kindergarten or Kindergarten may choose to enroll in Private Pay preschool.
- **GO TO OUR WEBSITE** at www.cusd.com (schools/programs/preschool), **CLICK ON THE REGISTRATION LINK AND COMPLETE THE ONLINE APPLICATION. PRIOR TO CLICKING SUBMIT, BE SURE TO MAKE A PACKET PICK UP APPOINTMENT.**

STEP 2

- **GATHER THE FOLLOWING regarding YOUR CHILD. DOCUMENTATION MAY BE UPLOADED DURING THE ONLINE APPLICATION PROCESS OR COPIES MAY BE PROVIDED AND RETURNED WITH THE COMPLETED PACKET.**
 - BIRTH CERTIFICATE** or any legal document that verifies date of birth **AND** verifies relationship to each parent.
 - CHILD'S IMMUNIZATION RECORD.** TB CLEARANCE is **required**. **Note:** Foreign born children or children that reside in a foreign country must provide TB clearance **PRIOR TO ENROLLMENT**. Effective 1/1/2016 per state law, all immunizations are required. Exception only granted for medical reason, verified by doctor.
 - PHYSICAL EXAM REPORT** conducted within 12 MONTHS PRIOR TO THE CHILD'S FIRST DAY OF SCHOOL is **DUE** within the **FIRST 2 WEEKS OF SCHOOL**. (not required at time of registration)
 - PROOF OF RESIDENCE**, i.e. CA Driver's License, PG&E bill, or other utility bill.

STEP 3

- **WE WILL PRINT YOUR ON-LINE REGISTRATION INFORMATION FOR YOU TO PICK-UP AT THE APPOINTMENT TIME YOU HAVE CHOSEN. YOU WILL THEN SIGN ALL DOCUMENTS AND PROVIDE SUPPORTING DOCUMENTATION (see step 2 above) AND DROP OFF IN THE DROP BOX. ALL PACKETS ARE PICKED UP AND DROPPED OFF AT THE CHILD DEVELOPMENT OFFICE LOCATED AT 1735 DAVID E COOK WAY, CLOVIS.**
- **NON-REFUNDABLE REGISTRATION FEE/DAILY RATE:** A **non-refundable registration fee** of \$30.00 for one child or \$40.00 per family will be billed to you with your first month billing cycle. If you choose to leave the program prior to the first month billing cycle, you will still be responsible for the non-refundable registration fee. The daily rate is \$35.00 for all private pay programs.