

# **Clovis Unified School District**

**Package for Quote #809**

**Arts & Crafts**

**March 21, 2022**

Clovis Unified School District  
1450 Herndon Avenue  
Clovis, California 93611-0599  
Tami Garcia, Buyer  
(559) 327-9477  
[TamiGarcia@cusd.com](mailto:TamiGarcia@cusd.com)

Eimear O'Brien, Ed.D.  
District Superintendent

CLOVIS UNIFIED SCHOOL DISTRICT

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## Securing Documents:

Specifications and/or Drawings are available at:

## CLOVIS UNIFIED SCHOOL DISTRICT

Purchasing Department  
1450 Herndon Avenue  
Clovis, California 93611-0567  
ATTN.: Tami Garcia  
Phone (559) 327-9477  
TamiGarcia@cusd.com

## Proposal:

No proposals shall receive consideration by the Clovis Unified School District for **Quote #809** unless made in accordance with the following instructions:

1. Deadline For Receipt of Proposals. Proposals must be sealed and filed with the Purchasing Office located at 1450 E. Herndon Avenue, Clovis, California 93611-0567, no later than **2:00pm on March 21, 2022**. All proposals must be received prior to that date and time. The District suggests that proposals be hand delivered in order to insure their timely receipt.
2. Requests for Information. Any questions relative to the proposal should be directed to the District Superintendent **or designee** at the address specified for receipt of proposals.
3. Proposal Forms. Proposals must be made on a form obtained from the District. All items on the form should be filled out. Numbers should be stated in figures, and the signatures of all individuals must be in longhand. The completed form should be without interlineations, alterations, or erasures.
4. Clarifications. Questions regarding documents, discrepancies, omissions or doubt as to meanings will be clarified by the District Superintendent or designee.
5. Withdrawal of Bid Proposals. Proposals may be withdrawn by the bidders prior to the time fixed for opening, but may not be withdrawn for a period of Forty-Five (45) days after the opening of bids. A successful bidder shall not be relieved of the quote submitted without the District's consent or bidder's recourse to Public Contract Code Section 5100 et. seq.
6. Award of Contract. The District reserves the right to reject any and all quotes, to contract work with whomever and in whatever manner the District decides, to abandon the work entirely and to waive any informality or non-substantive irregularity as the interest of the District may require. The District reserves the right to award this quote by line item or in total which ever may be in the best interest of the District.

7. Rejection of Quotes. The District reserves the right to accept or reject any and all quotes, or any portion or combination thereof, or award on the basis of the total proposal.
8. Taxes. Taxes shall NOT be included in the unit price(s) of the materials, but may be provided as part of the Cost Analysis. The District will pay only the State sales and use taxes. Federal excise taxes are not applicable to school districts.
9. Exceptions. All exceptions which are taken in response to this quote must be stated clearly. The taking of exceptions or providing false, incomplete or unresponsive statements may result in the disqualification of the quote. Allowance of exceptions will be determined by the Board of Trustees, whose decisions shall be final. Any exceptions or additional conditions requested after proposal closure, which are not detailed within the quote response, may result in disqualification. No oral or telephonic modification of any quote submitted will be considered and a telegraphic modification may be considered only if the postmark evidences that a confirmation of the telegram duly signed by the bidder was placed in the mail prior to the opening of the bids.
10. Discounts. Any discount which the bidder desires to provide the District must be stated clearly on the proposal form itself so that the District can calculate properly the net cost of the proposal. Offers of discounts or additional services not delineated on the bid form will not be considered by the District in the determination of the lowest responsible bidder.
11. Prices. Bidders must quote prices F.O.B. Clovis Unified School District unless otherwise noted. Prices should be stated in the units specified and bidders should quote each item separately.
12. Quantities. The quantities shown are approximate. The District reserves the right to increase or decrease quantities as desired.
13. Samples. On request, samples of the products being quoted shall be furnished to the District at no charge.
14. Special Brand Names. In describing any item, the identification of a particular manufacturer or special brand does not restrict quoting to that manufacturer or special brand, but is intended only to indicate the quality and type of item desired. Bidders may furnish any material, product, thing or service of comparable quality or utility. **IF A BIDDER IS REQUESTING SUBSTITUTION OF "AN EQUAL" ITEM, THE BIDDER MUST CLEARLY INDICATE THE SUBSTITUTION ON THE PROPOSAL FORM. THE MAKE AND GRADE OF THE ARTICLE ON WHICH A QUOTE IS SUBMITTED MUST BE STATED IN THE PROPOSAL AND ILLUSTRATIONS, CATALOG AND ALL NECESSARY INFORMATION SUBMITTED SO THAT THE DISTRICT CAN MAKE A COMPLETE EVALUATION OF THE QUALITY AND UTILITY OF THE SUBSTITUTE BRAND BID.** The District encourages alternate brands to be quote. The District reserves the right to make all decisions on product and vendor selection in determining whether a substitute brand is of comparable quality or utility to the brand name specified.

15. Container Costs and Delivery. All costs for containers shall be borne by the bidder. All products shall conform to the provisions set forth in the federal, county, state and city laws for their production, handling, processing and labeling. Packages shall be so constructed to insure safe transportation to point of delivery. Deliveries will be to one location, our Central Warehouse.
16. Proposal Negotiations. A response to any specific item of this quote with terms such as "negotiable", "will negotiate" or similar, will be considered as non-compliance with that specific term.
17. Indemnity. The bidder must hold harmless and fully indemnify the District, its Board of Trustees, officers, employees and agents from all damages or claims for damages, costs or expenses that may at any time arise out of the bidder's performance of, or failure to perform acts, required by the contract documents, including but not limited to infringement or use of any copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with this quote.
18. Governing Law and Venue. In the event of litigation, the quote documents, specifications and related matter shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in Fresno County.
19. Delivery Deadline. The equipment/materials sought by this bid proposal must be delivered in satisfactory condition to the location specified by the District in the proposal on or before delivery time as indicated by vendor. This time limit is of the essence of the contract.
20. Internet Access. It is the responsibility of all potential bidders who gain access to bid specifications through the internet, to contact the District with the Company Name, Address, Telephone and Fax Number. This will ensure notification of any bid specification changes through addendum.

**CLOVIS UNIFIED SCHOOL DISTRICT  
1450 HERNDON AVENUE  
CLOVIS, CA 93611-0567**

**REQUEST FOR QUOTATION**

**QUOTE #809  
Arts & Crafts**

The undersigned, doing business under the firm name of:

\_\_\_\_\_,  
having carefully examined the specifications, the Instructions to Bidders, and all of the quote documents for the proposed **Quote 809 Arts & Crafts** to provide services or equipment as specified herein for the amounts shown below.

Total amount of quote  
(Worksheet provided for price breakdown)

\_\_\_\_\_ \$ \_\_\_\_\_

**Delivery must be made within 60 days after receipt of order.**

Prices are firm for 90 calendar days.

**QUOTES SUBMITTED BY:**

\_\_\_\_\_  
COMPANY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CITY

\_\_\_\_\_  
PLEASE TYPE OR PRINT NAME

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
FAX

\_\_\_\_\_  
EMAIL ADDRESS

Please note that quotes must be sealed, marked with quote number and title and returned to the Purchasing Department, 1450 Herndon Avenue, Clovis, CA 93611-0599, before **2:00 pm** on **March 21, 2022**. For further information, call Tami Garcia, Buyer I, at (559) 327-9477.

**THIS IS NOT AN ORDER**

**Bid Item Listing**

Req #: 199340

If bidding on a listed brand, circle on bid form. If proposed brand not listed, note it in comment field.	Please specify any case quantity or minimum order amounts. Note in the comment field
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<u>LN</u>	<u>Qty</u>	<u>Unit</u>	<u>Description/Product ID</u>	<u>Unit Price</u>	<u>Extended Price</u>	<u>Comment</u>
1	300	EA	1060050 BRUSH,EASEL, #8,7/8"X1/2"DIA,9 1/4"HANDLE ALUM FERRULE, FLAT WHITE BRISTLE***1060050  01 DELTA #340-8 02 GRUMBACHER #579-8 03 B & S 340-8 04 B & S 261 1/2 05 PRINCETON 5700F-8 06 BIN 178-0 1/2 07 LEONARD 73108 -not acceptable 08 LEONARD 73908 09 STANDARD 579-C-050 10 KROMA - NOT ACCEPTABLE 11 PYRAMID 8E (1099126) 12 SOUTHWEST IMPERIAL 3261SP12 13 SCHOOL SMART ITEM #1570358 99 OR APPROVED EQUAL			
2	100	EA	1060100 BRUSH,EASEL, #12,1 1/2"X 1 " DIAM, 9 1/4" HANDLE,ALUM FERRULE, FLAT WHITE BRISTLE  01 DELTA 340-24 02 GRUMBACHER 579-12 03 B & S 340-24 04 B & S 261-1 05 PRINCETON 5700F-12 (not acceptable) 06 BIN 178-01 07 LEONARD 73112 (not acceptable) 08 LEONARD 73912 09 STANDARD 579-C-100 10 SOUTHWEST IMPERIAL 3261SP22 11 SCHOOL SMART ITEM #1570360 99 OR APPROVED EQUAL.			
4	350	EA	1060152 BRUSH, WATER COLOR, #4, 5/8" X 9/128" DIA CAMEL HAIR, 5 1/4" ARTIST HANDLE, ALUM FERR  01 DELTA 1127 02 GRUMBACHER #1096-4			



<u>LN</u>	<u>Qty</u>	<u>Unit</u>	<u>Description/Product ID</u>	<u>Unit Price</u>	<u>Extended Price</u>	<u>Comment</u>
			03 B & S 1127-4			
			04 BLICK 60004 **NOT ACCEPTABLE**			
			05 PRINCETON 2650R4/2050R4			
			06 STANDARD 252-04			
			07 KROMA **NOT ACCEPTABLE**			
			08 SOUTHWEST 3127-05 ** NOT ACCEPTABLE			
			09 LEONARD ITEM #73504			
			10 SCHOOL SPECIALTY #1567562 PACK/12			
			99 OR APPROVED EQUAL			
5	200	EA	1060154 BRUSH, WATER COLOR #6, 3/4"X21/128" DIA, CAMEL HAIR, 5 1/4"ARTIST HANDLE, ALUM FERR			
			01 DELTA #1126 (NEW NO. 1127)			
			07 KROMA **NOT ACCEPTABLE**			
			02 GRUMBACHER #1096-6			
			03 B & S 1127-6			
			04 BLICK 60006 **NOT ACCEPTABLE**			
			05 PRINCETON 2650R6			
			06 STANDARD 252-6			
			08 SCHOOL MATE 85206			
			09 SOUTHWEST 3127-07 * * NOT ACCEPTABLE**			
			10 SOUTHWEST 3127-06			
			11 SCHOOL SMART 1567563			
			99 OR APPROVED EQUAL			
6	100	EA	1060160 BRUSH,WATER COLOR, #12,1 5/32"X5/16"DIA, CAMEL HAIR, 5 1/4"ARTIST HANDLE, ALUM FER			
			01 DELTA #1126-12 (NEW NO. 1127)			
			02 B & S 1127-12			
			03 PRINCETON 2650R-12			
			04 LEONARD 73512			
			06 KROMA **NOT ACCEPTABLE**			
			07 SCHOOL MATE 85212			
			08 STANDARD 252-12			
			09 SOUTHWEST 3127-12			
			10 SCHOOL SMART 1567560			
			99 OR APPROVED EQUAL.			
7	500	BOX	1060180 CHALK,ART,12 COLORS PER BOX,1 STICK EACH COLOR, 2 3/4 X 7/16" ROUND. PRODUCT SHALL HAVE THE CERTIFIED PRODUCTS SEAL OF THE ARTS & CRAFT INSTITUTE FOR NON- TOXICITY AND QUALITY.			
			01 BINNEY & SMITH CRAYOLA #403			
			02 AMACO 312 NO LONGER ACCEPTABLE			
			99 NO SUBSTITUTION *****			

<u>LN</u>	<u>Qty</u>	<u>Unit</u>	<u>Description/Product ID</u>	<u>Unit Price</u>	<u>Extended Price</u>	<u>Comment</u>
8	100	PKG	1060225 CLAY, MODELING, PLASTIC, 4 ASSORTED COLORS PER PKG. 1 LB PKG. PRODUCT SHALL HAVE THE CERTIFIED PRODUCTS SEAL OF THE ARTS AND CRAFT INSTITUTE FOR NON TOXICITY AND QUALITY. MATERIAL SAFETY DATA SHEET MUST BE SUPPLIED BY VENDOR.  02 STA-CLAY, NO LONGER ACCEPTABLE. 03 BINNEY & SMITH (206) CRAYOLA CLAYTIME 04 PRANG 740 NO LONGER ACCEPTABLE 05 CRAYOLA #300			
9	2000	BOX	1060290 CRAYON, REG SIZE, 8 COLOR BOX, 3 5/8" X 5/16" TUCK BOX, WAX CRAYON NON TOXIC. PRODUCT SHALL HAVE THE CERTIFIED PRODUCTS SEAL OF THE ARTS & CRAFT INSTITUTE FOR NON TOXICITY AND QUALITY. *MUST BE ASBESTOS FREE*  99 *** NO SUBSTITUTE *** 01 BINNEY & SMITH CRAYOLA # 8 T (DISTRICT STANDARD)  02 PRANG**NO LONGER ACCEPTABLE 03 COLORUP CS-08 **NO LONGER ACCEPTABLE 04 BINNEY & SMITH CRAYOLA # 8 T - OFFICE DEPOT 950162			
10	2160	SET	1510533 PENCIL, COLOR 12 ASSORTED PER SET MINIMUM 3.3 MM 01 VENUS #26602 - **NOT ACCEPTABLE ** 02 GENERAL 700- **NOT ACCEPTABLE** 03 DIXON 341 *NEW #22120 **NOT ACCEPTABLE** 04 FABER - CASTEL 266002 **NO LONGER ACCEPTABLE 05 BN 4012 **NOT ACCEPTABLE** 06 SAN FABER 01112 **NOT ACCEPTABLE** 07 RAINBOW RITER 5012**NOT ACCEPTABLE** 08 CHARLES LEONARD 67512 **NOT ACCEPTABLE** 09 DIXON 20270 **NOT ACCEPTABLE** 09 BINNEY SMITH - CRAYOLA 10 COLOR-BRITE SSS361112 **NO LONGER ACCEPTABLE** 11 MONTROSE CPB-12 **NOT ACCEPTABLE** 12 SCHOLASTIC BRAND - OFFICE DEPOT 281744 **NO LONGER ACCEPTABLE** 13 BINNEY SMITH CRAYOLA OFFICE DEPOT 504928 14 TARGET BRAND SKU 081043067 **NO LONGER ACCEPTABLE**  15 BINNEY SMITH - TARGET SKU 081040681 99 OR APPROVED EQUAL			

<u>LN</u>	<u>Qty</u>	<u>Unit</u>	<u>Description/Product ID</u>	<u>Unit Price</u>	<u>Extended Price</u>	<u>Comment</u>
11	1000	SET	1510580 PENCIL SET,12 COLOR, 3 1/2" LENGTH *MUST BE DELIVERED IN FULL CASES* 01 VENUS 25534 **NOT ACCEPTABLE** 02 FABER 019-8R **NOT ACCEPTABLE** 03 DIXON 10512 **NOT ACCEPTABLE** 04 FABER 25615 (12 COLOR SET) **NOT ACCEPTABLE** 05 FABER N5-25534 **NOT ACCEPTABLE** 06 BEROL 928EM **NOT ACCEPTABLE** 07 RAINBOW RITERS**NOT ACCEPTABLE** 08 INNOKIDS**NOT ACCEPTABLE** 09 COLOR SPLASH SC968 **NOT ACCEPTABLE** 10 B&S 68-4112 11 SARGENT 22-7214 **NOT ACCEPTABLE** 12 SCHOLASTIC SFTC-PL-12S **NOT ACCEPTABLE** 13 LIQUIMARK 63712 **NOT ACCEPTABLE** 99 OR APPROVED EQUAL			
12	7400	BOX	1510550 MARKERS, WATERCOLOR, WASHABLE, BOX OF 8 BULLET TIP, LG. BULLET TIP. NON TOXIC. PRODUCT SHALL HAVE THE CERTIFIED PRODUCTS SEAL OF THE ARTS & CRAFT INSTITUTE FOR NON-TOXICITY & QUALITY. CHILD SAFETY CAP REQUIRED (24 PER CASE)  99 OR APPROVED EQUAL 01 B & S 7808 02 PRANG 80580 03 DIXON PRANG 80680 04 LIQUIMARK**NOT ACCEPTABLE**			
				<b>Sub Total</b>		
				<b>Sales Tax</b>		
				<b>*Freight must be included in unit cost</b>		
				<b>Total</b>		